

No. BAOU/CIQA/025/2022

Dt. 27/05/2022

## 8<sup>th</sup> Meeting of Centre for Internal Quality Assurance (CIQA) Committee

**Date: 27/05/2022 Friday Time: 12:00 pm**

### Minutes of the Meeting

The 8th meeting of the Centre for Internal Quality Assurance (CIQA) Committee of the University was held on 27/05/2022, Friday at 12.00 pm through Blended Mode by Google Meet under the Chairmanship of the Hon'ble Vice Chancellor. The following members were present.

1	Professor (Dr.) Ami Upadhyay, <i>Hon'ble Vice Chancellor and Chairperson, CIQA</i>
2	Dr. Bhavin Trivedi, <i>Registrar I/c.,</i>
3	Dr. Avani Trivedi, <i>Expert, ODL/OL Education, IGNOU – Member</i>
4	Prof. Hitesh Raviya, <i>Professor – English, M S University of Baroda</i>
5	Professor (Dr.) Manoj Shah, <i>Head, Research Division</i>
6	Dr. Maheshprasad Trivedi, <i>Director – Academic</i>
7	Dr. Awa Shukla, <i>Director – I/c. Student Support Services</i>
8	Mr. Ramanji Vaghela, <i>Finance Officer</i>
9	Dr. Himanshu Patel, <i>Controller of Examination – I/c.</i>
10	Professor (Dr.) Nilesh K Modi, <i>Director &amp; Coordinator, CIQA Member Secretary, CIQA Committee</i>

The following members could not attend the meeting.

1	Professor (Dr.) P N Gajjar, <i>Head, Department of Physics, Gujarat University, Ahmedabad</i>
2	Dr. Pankaj Shukla, <i>Representative, Alumni Association, BAOU – Member</i>
3	Professor (Dr.) Jagdish Joshi, <i>Member, Board of Management</i>

At the beginning of the meeting all the members were welcomed by the Director, Centre for Internal Quality Assurance, and then the following matters were discussed.

No.	Agenda Items
Agenda – 01	Approval of minutes of 7 <sup>th</sup> meeting of CIQA Committee held on 5 <sup>th</sup> February 2022
Resolution	The minutes of meeting of CIQA Committee held on 05/02/2022 was approved.
Agenda – 02	To apprise the committee about the 7th Convocation held on Sunday, 27 February 2022 at 9:30 AM.
Resolution	The committee was informed that the the 7th Convocation held on Sunday, 27 February 2022 at 9:30 AM which was preside by Hon'ble Governor Shri Acharya Devvrat under the esteemed presence of Hon'ble Chief Minister Shri Bhupendrabhai Patel, Hon'ble Education Minister Shri Jitubhai Vaghani and Hon'ble Education Minister State Shri Kuberbhai Dindor. Total 37 Students awarded with Gold Medal, 35 Students awarded with Silver Medal and 35 Students awarded with Certificate of Appreciation.
Agenda – 03	To apprise the committee on Inauguration of “Agastya: Atithi Gruh” and “Maitrey: Mulyankan Bhavan” by Hon'ble Chief Minister and Hon'ble Education Minister of Gujarat

Resolution	The committee was informed that the Inauguration of “Agastya: Atithi Gruh” and “Maitrey: Mulyankan Bhavan” has been done by Hon’ble Chief Minister Shri Bhupendrabhai Patel and Hon’ble Education Minister Shri Jitubhai Vaghani.
Agenda – 04	To apprise the committee on various awards received by the University
Resolution	The committee was informed that for various initiatives university bag following awards. a. Drona Award by VTV from Hon’ble Education Minister, Government of Gujarat b. World Records India for motivating and educating transgender “First-ever effort made to offer free education to Transgender” Committee congratulated Hon’ble Vice Chancellor and Team BAOU.
Agenda – 05	To apprise the Committee on Quality related activities carried out by various Schools of Study and Approval of Minutes of SQA Committee of all the Schools of Studies.
Resolution	The committee was informed about various Quality related activities carried out by various Schools of Study and Approval of Minutes of SQA Committee of all the Schools of Studies.
Agenda – 06	To report the status of development and audit of SLM, Video Lecture, Audio Lecture of different PG/UG/PG Diploma/Diploma and Certificate Programmes
Resolution	The committee was informed that development and audit of SLM, Video Lecture, Audio Lecture of different PG/UG/PG Diploma/Diploma and Certificate Programmes was carried out by SQA Committee of the concern School of Study.
Agenda – 07	To apprise the committee on starting of various Diploma and Certificate programmes from February 2022/July 2022 a. Diploma in Food and Nutrition b. Certificate in Indian National Security c. Certificate in Cloud Computing d. Certificate in Applications of ICT
Resolution	The committee was informed that the content of following programmes is finalized as per the approval from the earlier committee and admission for the same has been started in following courses in Feb - 2022 a. Diploma in Food and Nutrition b. Certificate in Indian National Security The admission in following programmes will be started in July 2022 c. Certificate in Cloud Computing d. Certificate in Applications of ICT
Agenda – 08	Approval of Programme Project Report (PPR) of the Master of Business Administration (MBA)
Resolution	The committee was informed that Programme Project Report (PPR) of the Master of Business Administration (MBA) is ready and approved.
Agenda – 09	To apprise the committee on submission of application for the recognition to offer the following new programmes under Open and Distance Learning (ODL) mode from academic year 2022-23. a. Master of Business Administration (MBA)
Resolution	The committee was informed that university is planning to submit the application for the recognition to offer the Master of Business Administration (MBA) programmes under Open and Distance Learning (ODL) mode from academic year 2022-23.

Agenda – 10	To apprise the committee on Implementation of NEP at BAOU; a. Preparation of Institutional Development Plan 2030; b. Forming NEP Cell;
Resolution	The committee has been informed that to implement the NEP at the University, the activity of Preparation of Institutional Development Plan 2030; and Forming NEP Cell; has been carried out.
Agenda – 11	To apprise the committee on Activities related to NAAC Accreditation;
Resolution	The committee has been informed that the university - Received observations of DVV on 4 <sup>th</sup> February, 2022 - University submitted the clarifications of DVV observations on 15 <sup>th</sup> Feb, 2022. Presently university is awaiting for the NAAC Peer Team Visit.
Agenda – 12	To apprise the committee on the initiatives taken by Centre for Electronic Data Processing for various Learner Support Services and Material Production and Distribution Division. a. Web Application for Inventory Management System for Material Production and Distribution Division integrating Headquarters with Regional Centres and Learner Support Centres b. Web Application for Academic Counsellors
Resolution	The committee was informed that Centre for Electronic Data Processing initiated the development of Web Application for various Learner Support Services and Material Production and Distribution Division and following web applications have been implemented. a. Web Application for Inventory Management System for Material Production and Distribution Division integrating Headquarters with Regional Centres and Learner Support Centres b. Web Application for Academic Counsellors
Agenda – 13	To apprise the committee on the initiatives taken by Centre for Examination and Evaluation. a. Implementation of DigiLocker for the results of all the programmes
Resolution	The committee was informed that Centre for Examination and Evaluation initiated the Implementation of DigiLocker for the results of all the programmes.
Agenda – 14	To apprise the committee about making “Vande Gujarat Channel No. 16” available under “BAOU Live Section” on the University Website and Official YouTube Channel of the University.
Resolution	The committee was informed that “Vande Gujarat Channel No. 16” is now made available under “BAOU Live Section” on the University Website and Official YouTube Channel of the University.
Agenda – 15	To report various Quality Assurance Events/Seminar organized by the University As per annexure
Resolution	The committee was informed that various Quality Assurance Events/Seminars organized by the University as mentioned in the annexure.
Agenda – 16	To apprise the committee on allotment of Grant of Rupees 2 Lakh each and Incubating the 04 Start-ups in University Premises.
Resolution	The committee was informed that university allotted the Grant of Rupees 2 Lakh each and Incubated the 04 Start-ups in University Premises under SSIP Grant of Government of Gujarat.
Agenda – 17	To apprise the committee on adopting the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degrees)

	Regulations, 2018 and further amendments.
Resolution	The committee was informed that university has adopted and implemented the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degrees) Regulations, 2018 and further amendments.
Agenda – 18	To apprise the Committee on adopting the UGC Guidelines for Pursuing Two Academic Programmes Simultaneously and promoting the same with other universities/institutes.
Resolution	The committee was informed that university has adopted and implemented the UGC Guidelines for Pursuing Two Academic Programmes Simultaneously and promoting the same with other universities/institutes.
Agenda – 19	To apprise the committee on allotment of Land by Collector & District Magistrate of Bhavnagar, Bhuj, Surat and Banaskantha district to Dr. Babasaheb Ambedkar Open University to establish Regional Centre at Bhavnagar, Bhuj, Surat and Palanpur respectively.
Resolution	The committee was informed that Collector & District Magistrate of Bhavnagar, Bhuj, Surat and Banaskantha district allotted the land to Dr. Babasaheb Ambedkar Open University to establish Regional Centre at Bhavnagar, Bhuj, Surat and Palanpur respectively. The committee congratulated Hon'ble Vice Chancellor for putting efforts for the same.
Agenda – 20	To apprise the committee on Signing of MoUs with various Institution and Organizations. a. Garima Gruh – Shelter Home for Transgender Persons Managed by Lakshya Trust, Vadodara b. Academic Collaboration with Karnataka State Open University, Bangluru
Resolution	The committee was informed that university has signed MoUs with various Institution and Organizations for academic purpose. a. Garima Gruh – Shelter Home for Transgender Persons Managed by Lakshya Trust, Vadodara b. Academic Collaboration with Karnataka State Open University, Bangluru
Agenda – 21	To apprise the committee on the proud moment for the University that University Alumni Kukadiya Bhavika has grabbed a silver medal in ITTF-F20 Al-Watani Para Championship 2022 -Amman Jordan.
Resolution	The committee was informed that University Alumni Kukadiya Bhavika has grabbed a silver medal in ITTF-F20 Al-Watani Para Championship 2022 -Amman Jordan, all the members congratulated her.
Agenda – 22	To apprise the committee on Conducting the Regional Centre Coordinators Meet and Learner Support Centre Coordinators Meet by Learner Support Service Division on dated 07 <sup>th</sup> May, 2022
Resolution	The committee was informed that Learner Support Service Division of the university conducted the Regional Centre Coordinators Meet and Learner Support Centre Coordinators Meet on dated 07 <sup>th</sup> May, 2022
Agenda – 23	Any other matter with the permission of Chair
Resolution	No special agenda was discussed

At the end, the meeting was concluded by the note of thanks by the coordinator.

## Quality related activities carried out by various Schools/Divisions/Centres

1.	Dr. Babasaheb Ambedkar Open University in association with Institution of Engineers (India) Gujarat State Centre and Computer Society of India – Ahmedabad Chapter jointly organized World Telecommunication and Information Society Day dated 17/05/2022 at 4:00 pm onwards
2.	Consultative workshop on "Skill Building & Employability for Making India 5 Trillion Dollar Economy" dated 29/04/2022 at 2:00 pm onwards
3.	Hands on Seminar on Internet of Things (IoT) Applications on dated 29 <sup>th</sup> April, 2022
4.	On the occasion of Dr. Babasaheb Ambedkar Jayanti a Samarasta Sankalp Parva - "Samarasta Sambodhi Rashtriya Pari Samvad" dated 14/04/2022
5.	Hon'ble Vice Chancellor, Directors of Schools of Studies, Director (Academic), Director (Student Support), Registrar and Finance Office and all the Teaching Staff Took part in the event "Pariksha Pe Charcha – 2022" addressed by Hon'ble Prime Minister Shri Narendrabhai Modi organized by Ministry of Education, Government of India on 1 <sup>st</sup> April, 2022 through online mode.
6.	Under the aegis of "Azadi Ka Amrut Mahotsav and Panch Prakash" university celebrated Shaheed Diwas - Veeranjali Karyakram on 23rd March, 2022.
7.	Celebrated International Mother Language Day 2022 by organizing "Pustak Parab".
8.	Dr. Babasaheb Ambedkar Open University in association with Department of Sports, Culture and Youth Activities, Government of Gujarat organized various competitions viz. Essay Writing Competition, Quiz Competition, Poem Recitation Competition, Debate Competition on 27 <sup>th</sup> February, 2022
9.	National Seminar on "Role of Libraries in Transforming Societies" jointly organized by Dr. Babasaheb Ambedkar Open University, Vivekanand Library, and Raja Rammohun Roy Library Foundation on 28 <sup>th</sup> March, 2022
10.	Dr. Babasaheb Ambedkar Open University in association with Department of Sports, Culture and Youth Activities, Government of Gujarat organized "Manav thi Mahamanav" a play based on the life and work of Dr. Babasaheb Ambedkar on 27/02/2022
11.	Online Quiz on "Azadi Ka Amrut Mahotsav" on 16 <sup>th</sup> February, 2021
12.	Gargi – an initiative of inviting Women Writers for the publication of women oriented books.
13.	A consultative meeting organized by BAOU on Inaugural Ceremony of Impact of COVID-19 on Higher Education under the aegis of Association of Indian Universities on 11 <sup>th</sup> February, 2022