

Annexure A- Classification of Malpractices and Punishments

Sl.No	Nature of malpractice	Punishments Applicable
1	Possession by a candidate or having access to books, notes (on any paper, question paper, hall ticket, ruler or on the person), paper, another student's answer book or any other material, whether written, inscribed, engraved or electronic or any other devices such as cell phones, digital diary, programmable calculator, pen scanner, Bluetooth equipment, smart watches etc., which could be of help or assistance to him in answering any part of the question paper.	<ol style="list-style-type: none"> 1. Annulment of the performance of the student in the particular paper at the University/ College/ Institution exam in full. 2. Candidate would be allowed to appear for the examination of the cancelled paper in the subsequent chance. 3. A fine of INR 2500 Rs (Two Thousand Five Hundred Rupees) shall be imposed
2	Found copying using any of the material mentioned in 1 above.	<ol style="list-style-type: none"> 1. Annulment of the performance of the student in the particular paper at the University/ College/ Institution exam in full. 2. Candidate would NOT be allowed to appear for the examination of the cancelled paper in the subsequent chance. 3. A fine of INR 4000 Rs (Four Thousand Rupees) shall be imposed
3	Possession of another student's answer book or answer sheet.	<ol style="list-style-type: none"> 1. Annulment of the performance of the both students in the particular paper at the University/ College/ Institution exam in full. 2. Candidates would be allowed to appear for the examination of the cancelled paper in the subsequent chance. 3. A fine of INR 5000 Rs (Five Thousand Rupees) shall be imposed for both the students.
4	Possession of another student's answer book or answer sheet with evidence of copying.	<ol style="list-style-type: none"> 1. Annulment of the performance of the both students in the particular paper at the University/ College/ Institution exam in full. 2. Candidate found copying would NOT be allowed to appear for the examination of the cancelled paper in the subsequent chance. 3. The other candidate would be allowed to appear for the examination of the

		<p>cancelled paper in the subsequent chance.</p> <p>4. A fine of INR 5000 Rs (Five Thousand Rupees) shall be imposed for both the students.</p>
5	Mutual/ Mass copying	<p>1. Annulment of the performance of the both students in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. Candidates found copying would NOT be allowed to appear for the examination of the cancelled paper in the subsequent chance.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed for all the students found copying.</p>
6	Found having written request for favours in answer paper	<p>1. Annulment of the performance of student in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. The candidate would be allowed to appear for the examination of the cancelled paper in the subsequent chance.</p> <p>3. A fine of INR 1000 Rs (One Thousand Rupees) shall be imposed.</p>
7	<p>Smuggling in/out of blank answer book/ answer sheet</p> <p>1) To use as copying material.</p> <p>2) Written answer booksheet based on the question paper set at the examinations.</p> <p>3) Written outside exam hall and inserting it with other answer book or any other insertions in the answer book</p> <p>4) Written answer booksheet and forging the signature of the invigilator thereon</p>	<p>1. Annulment of the performance of student in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. The candidate would not be allowed to appear for the examination of the cancelled paper in the subsequent chance two chances.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed.</p>
8	Possession of Mobile Phone inside the examination hall	<p>1. Annulment of the performance of student in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. The candidate would be allowed to appear for the examination of the</p>

		<p>cancelled paper in the subsequent chance.</p> <p>3. A fine of INR 3000 Rs (Three Thousand Rupees) shall be imposed.</p>
9	Possession of Mobile Phone inside the hall and evidence of communication of matters related to the examination or malpractice using earphones, microphones and Bluetooth	<p>1. Annulment of the performance of student in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. The candidate would not be allowed to appear for the examination of the cancelled paper in the subsequent two chances.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed.</p>
10	Identical answers in the answer books reported by the Chairman/ Chief Examiner during valuation	<p>1. Annulment of the performance of the both students in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. Candidates found copying would NOT be allowed to appear for the examination of the cancelled paper in the immediate subsequent chance.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed for all the students found copying.</p>
11	Tampering/ interfering with University Seal, or answer book or other stationery used in the examinations	<p>1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full.</p> <p>2. Candidates would NOT be allowed to appear for the examinations of the cancelled semester/session in the immediate subsequent chance.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed for all the students found copying.</p> <p>4. Depending on the gravity of the offence, the case may be referred to the Police and permanent debarment from exams may be considered on the recommendation of the MPEC.</p>
12	Misconduct such as using obscene language/ violence/ threats at the examination centre	<p>1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full.</p> <p>2. Candidates would NOT be allowed to appear for the examinations of the</p>

		<p>cancelled semester/session in the immediate subsequent chance.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed for all the students found copying.</p> <p>4. Depending on the gravity of the offence, the case may be referred to the Police and permanent debarment from exams may be considered on the recommendation of the MPEC.</p>
13	Unauthorized access to examination records or strong rooms including online records for tampering or modifying the same	<p>1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full.</p> <p>2. Candidates would NOT be allowed to appear for the examinations of the cancelled semester/session in the immediate subsequent chance.</p> <p>3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed for all the students found copying.</p> <p>4. Depending on the gravity of the offence, the case may be referred to the Police and permanent debarment from exams may be considered on the recommendation of the MPEC.</p>
14	Insertion of currency notes in exam paper or attempting to bribe any official of the University	<p>1. Annulment of the performance of student in the particular paper at the University/ College/ Institution exam in full.</p> <p>2. The candidate would be allowed to appear for the examination of the cancelled paper in the subsequent chance.</p> <p>3. A fine of INR 4000 Rs (One Thousand Rupees) shall be imposed and the currency recovered would be deposited in the University account.</p>
15	Impersonation in any form at the University/ College/ Institute exam	<p>1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full.</p> <p>2. Candidates would NOT be allowed to appear for the examinations of the cancelled semester/session in the immediate subsequent chance.</p>

		<ol style="list-style-type: none"> 3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed. 4. Depending on the gravity of the offence, the case may be referred to the Police and permanent debarment from exams may be considered on the recommendation of the MPEC.
16	All other forms of malpractice, not covered in the aforementioned sections such as tampering/ tearing sheets, swallowing manuscripts used to copy, refusal to cooperate with the invigilator, disturbing other candidates in the hall, tampering or altering the grade card or exam registers etc.	<ol style="list-style-type: none"> 1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full. 2. Debarment from exams would be decided by the MPEC. 3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed.
17	Repeat instances of involvement in malpractice	<ol style="list-style-type: none"> 1. Annulment of the performance of student in the particular semester/session at the University/ College/ Institution exam in full. 2. Debarment from exams would be decided by the MPEC. 3. A fine of INR 10000 Rs (Ten Thousand Rupees) shall be imposed.
18	Involvement in multiple types of malpractice in the same instance	<ol style="list-style-type: none"> 1. Punishment in terms of annulment and debarment to be decided by the MPEC. 2. A fine would be imposed totalling the applicable fines for all applicable types of malpractices for which the candidate has been found guilty.
19	Malpractices in case of practical exam/ dissertation/ project	To be dealt at par with punishments of the theory exams
20	If a student is found guilty of plagiarism of a thesis /dissertation/ project work during the period of assessment	<ol style="list-style-type: none"> 1. Resubmission of thesis /dissertation/ project work in case of Ph.D /Masters Students, with the entire process of review conducted afresh. 2. Reduction in grade awarded would be decided by the MPEC. 3. Deferment of submission would be decided by the MPEC.
21	If a Candidate who is awarded PhD from the University, is found guilty of plagiarism by the University	The degree awarded shall be withdrawn by the University.

22	If a student is found guilty of influencing supervisor or any member of adjudication committee or panel for viva voce of resorting to any malpractice.	<ol style="list-style-type: none">1. Reduction in grade awarded would be decided by the MPEC.2. Punishment and fine would be decided by the MPEC.
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