

DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY



Samarth Admission Module

Help Manual

Dr. Babasaheb Ambedkar Open University

'Jyotirmay' Parisar, Sarkhej-Gandhinagar Highway, Chharodi, Ahmedabad - 382 481. Contact: +91 79 29796223,24,25 Toll Free No.: 1800 233 1020 Email: <u>info@baou.edu.in</u> | Web: <u>https://baou.edu.in</u> ડૉ. બાબાસાહેબ આંબેડકર ઓપન યુનિવર્સિટી એડમીશન પોર્ટલ દ્વારા પ્રવેશ મેળવવા માટેની ઉપર દર્શાવેલ લિંક પર ક્લિક કરતા અથવા લિંક કોપી કરી બ્રાઉઝરના એડ્રેસબારમાં પેસ્ટ કરી એન્ટર આપતા નીચે મુજબ હોમ પેજ ઓપન થાય છે.

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e Dr. Babasaheb Ambedkar Open University (BAOU) was established by the <i>I</i> Gujarat State Legislature on 13th April, 1994, and assented to by the Govern 24. The BAOU is the seventh Open University in the country in terms of their eres 80 + programmes with an enrolment of more than 8,00,000 + learners. Th versity is located at Ahmedabad. The University has established 07 Regional iversity has more than 300 study centers. It has jurisdiction over the whole sits ross irrespective of classes, castes, cread, religion or sex. The important an OU are to: Advance and disseminate learning and knowledge by a diversity provide opportunities for higher education to a larg smote the education system in the education pattern of the Sate. $ree >> \mathscr{O}$	Act No.14 of 1994 passed by or of Gujarat on 27th July, establishment. The University headquarters of the Centres across Gujarat. The tate of Gujarat. It is open to all d distinguishing objectives for f means, including use of any e segment of the population, ge the Open University and	Notifications	Î

પ્રવેશ મેળવતા પહેલા તમારે રજીસ્ટ્રેશન કરવું આવશ્યક છે જેના માટે હોમ પેજ પર આવેલ New Registration બટન પર ક્લિક કરો જેથી તમને નીચે મુજબનું New Registration પેજ ડિસ્પ્લે થાય છે.

મહત્વપૂર્ણ સૂચનાઓ

- વિદ્યાર્થી દ્વારા દાખલ કરેલું નામ અને અન્ય વિગતો માર્કશીટમાં દર્શાવેલી વિગતો પ્રમાણે જ હોવી જોઈએ.
- વિદ્યાર્થી ફક્ત પોતાના ઈમેલ એડ્રેસ દ્વારા જ પ્રવેશ પોર્ટલમાં લૉગિન કરી શકશે.
- વિદ્યાર્થી દ્વારા પોતાના જ ઈમેલ એડ્રેસનો ઉપયોગ કરવો જરૂરી છે.
- વિદ્યાર્થી દ્વારા આપવામાં આપેલ ઈમેલ તેના દ્વારા ઉપયોગમાં હોવો જોઈએ અને સમગ્ર પ્રવેશ પ્રક્રિયા દરમિયાન વિદ્યાર્થી તેનો ઉપયોગ કરી શકવો જોઈએ.
- પાસવર્ડ ઓછામાં ઓછો 8 અક્ષરનો હોવો જોઈએ તથા તેમાં ઓછામાં ઓછો કોઈપણ એક કેપિટલ અક્ષર (A-Z), કોઈપણ એક સ્મોલ અક્ષર (a-z), કોઈ પણ એક અંક (1-9) અને કોઈપણ એક સ્પેશિઅલ સિમ્બોલ (@, !, # વગેરે) હોવો જરૂરી છે.
- UG અને PG પ્રોગ્રામ માટે રજીસ્ટ્રેશન ફી GCAS પોર્ટલ પર રૂ. 300/- ચૂકવેલ હોવા જોઈએ તથા GCAS Application ID મેળવેલ હોવો જોઈએ.

New Registration

Public Notice Programme Schedule University Website 🔗 FAQ Contact Us	New R	egistration Logi
Important Instructions	Registration Form	
1. Name and other details entered by the applicant need to be the same as in the Class X Board Marksheet	Applicant's Full Name *	
2. Applicant can log in to the admission portal through their registered email address, only.	EX: R Rumar	
 Applicant must use his own active email address. The Facility is developed in the section of the sec	Applicant's Date of Birth	
 The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process. 	Day ~ Month ~ Year	~
5. Applicants are encouraged to use latest version of Google Chrome web browser for	Applicant's Email *	
filling the application form.	Ex: abc@domain.com	
	Re-Enter Applicant's Email Address *	
	Confirm Email Address	
	Password (Minimum 8 characters) *	
	Password	
	Confirm Password	
	Commin a sanora	
	Mobile Number *	
	Enter Mobile Number	
	Re-Enter Mobile Number *	
	Enter Mobile Number	
	Captcha Verification (Type the text shown in the image)	
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	* Click on the text to change	

રજીસ્ટ્રેશન ફોર્મમાં માંગેલ તમામ વિગતો જેવી કે **નામ, જન્મતારીખ, પાસવર્ડ અને મોબાઈલ નંબર** વગેરે ચોકસાઈપૂર્વક ભર્યા બાદ **Register** બટન પર ક્લિક કરતા નીચે મુજબની સ્ક્રીન દેખાશે જેમાં તમારે ઈમેલમાં પ્રાપ્ત OTP આપવાનો રહેશે.

отр મેળવવા માટે રજીસ્ટ્રેશન માટે આપેલ ઈમેઈલમાં લોગીન કરો જેમાં તમને એક отр પ્રાપ્ત થયેલ હશે. નીચેની સ્ક્રીનમાં ઈમેઈલમાં પ્રાપ્ત отр જોઈ શકો છો.

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લોગીન કરવા માટે રજીસ્ટ્રેશન વખતે આપેલ ઈમેઈલ અને પાસવર્ડ આપો તેમજ Captcha દાખલ કરો અને Login બટન ક્લિક કરો. જો તમે પાસવર્ડ ભૂલી ગયા હો તો "Forgot Password? Click to Reset your Password" લિંક પર ક્લિક કરો.

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nportant Instructions		Registered User Login
Register as a new user? New Registration		Enter Registered Email ID * Enter Registered Email ID Password *
General Instructions		Password Captcha Verification
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(Helpline Timing - 10:00 A.M. to - 05:00 P.M. Monday to F	Friday)	Click on the text to change
		Login Forgot Password? Click to Reset your Password
		Resend Account Verification Code

લોગીન કર્યા બાદ નીચે મુજબની Welcome Screen દેખાય છે જેમાં તમારે સૌ પ્રથમ પ્રવેશ માટે તમારી વિગતો દાખલ કરવાની છે ત્યારબાદ જેમાં પ્રવેશ મેળવવો હોય તે પ્રોગ્રામ પસંદ કરવાનો છે તથા **સર્ટીફીકેટ અને ડીપ્લોમાં પ્રોગ્રામ માટે** રજીસ્ટ્રેશન ફ્રી રૂ. 100/- ચુકવવાની છે. UG અને PG પ્રોગ્રામ માટે રજીસ્ટ્રેશન ફ્રી GCAS પોર્ટલ પર રૂ. 300/- ચૂકવેલ હોવા જોઈએ તથા GCAS Application ID મેળવેલ હોવો જોઈએ.

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Complete Your Profile પર ક્લિક કરતા નીચે મુજબની સ્ક્રીન દેખાશે જેમાં સૌ પ્રથમ Personal Detail દાખલ કરો, ધ્યાન રાખો કે તમે રજીસ્ટ્રેશન દરમ્યાન આપેલ વિગત બદલી શકશો નહિ અન્ય ફરજીયાત વિગતો દાખલ કરો. ફરજીયાત ન હોય તેવી વિગતો દાખલ કરવી જરૂરી નથી. જે લાગુ પડતું ન હોય ત્યાં NO અથવા Not Applicable પસંદ કરો અથવા લખો.

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ashboard	Complete Profile	Select Programme/s	Programme Schedule	Payments	Bank Details	A	• A A+	Quick Links	 Dhruvati Patel
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					29 ~	August	~	1982	~
Age as on	Jan 1, 2025 *				Applicant's Gender *				
42 Yea	ars 4 Month 3 Days				Select				~
Category	•				Marital Status				
Select					 ✓ Select 				~
Blood Grou	up				Are you citizen of India ? *				
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તેની નીચે તમારા જન્મ સ્થળની વિગતો દાખલ કરો

Place of Birth Details	
Village/Town/City *	Country *
State *	District •

ત્યારબાદ તમારા કુટુંબ વિષે માહિતી દાખલ કરો અહી માત્ર ફરજીયાત વિગતો * જ આપવાની રહેશે અન્ય વિગતો આપવી જરૂરી નથી

Family Details	
Nother's Name *	Mother's Mobile Number
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Select	✓ Select ✓
Nother's Office Address	Mother Staff Type
Nother Designation	Select v
ather's Name *	Father's Mobile Number
Tather's Occupation	Father's Qualification
Select	v Select v
Father's Office Address	Father Staff Type
-ather Designation	Father Salary
	Select ~
Emergency Contact Number *	Combined Family Income •

ત્યારબાદ જો તમે અગાઉ BAOUમાં પ્રવેશ મેળવેલ હોય તો તેની Registration Detailsમાં દાખલ કરો.

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Have you enrolled in BAOU before? •	
Select	~

જો તમે BAOUમાં અગાઉ પ્રવેશ લીધો ન હોય No પસંદ કરો.

જો તમે BAOUમાં અગાઉ પ્રવેશ લીધો હોય તો Yes પસંદ કરો. તથા જરૂરી વિગતો દાખલ કરો.

BAOU registration details (if applicable)		
Have you enrolled in BAOU before? •		
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		Select ~

ત્યારબાદ Other Category/Quota અંગેની તમને જે લાગુ પડતું હોય તે સિલેક્ટ કરો

Other Category/Quota			
Person with Benchmark Disabilities (PwBD) Category •		Kashmiri Migrant *	
Select	~	Select	~
Prime Minister's Special Scholarship Scheme for J&K Students •		Children/ Widows of Armed Forces Personnel *	
Select	~	Select	~
Do you belong to wards to Ex-service Man? *		Single Girl Child Quota *	
Select	~	Select	~
Do you have relevant Defence Personnel Certificate *		Cultural Activities Quota(CCA Quota) *	
Select	~	Select	~
Are you Jail Inmates? •			
Select	~		

ત્યારબાદ તમારી બેંક વિગતો દાખલ કરો જેનો ઉપયોગ પ્રવેશ રદ્દ થવાના કિસ્સામાં યુનિવર્સીટી દ્વારા ફી પરત કરવા માટે કરવામાં આવશે.

3ank details for Financial assistance and refund if applicable				
f you don't have your own bank account, please provide details of your parent/guardian's bank account where you would like to receive the refund if any.				
Name of the Account Holder	Account Number			
Confirm Account Number	Name of the Bank			
IFSC Code	Rank Branch Name			

ત્યારબાદ તમારું **સંપૂર્ણ સાચું સરનામું** દાખલ કરો જેથી યુનિવર્સિટી દ્વારા કરવામાં આવતા પત્ર વ્યવહાર અને પુસ્તકો આપને સમયસર પ્રાપ્ત થાય.

Address

Address	
Correspondence Address	
Address *	Address Line 2 *
Country *	State •
Select -	Select State *
District *	City *
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Proceed to Next બટન પર ક્લિક કરતા નીચે મુજબ અન્ય વિગતો (Other Details) અંગે વિગતો દાખલ કરવાની છે જેમાં સ્નાતક અને અનુસ્નાતક અભ્યાસક્રમોમાં પ્રવેશ મેળવવા માટે ઈચ્છુક વિદ્યાર્થીઓએ GCAS Application/Registration ID આપવો ફરજીયાત છે. સર્ટીફીકેટ અને ડીપ્લોમાં અભ્યાસક્રમમાં પ્રવેશ મેળવવા ઈચ્છુક વિદ્યાર્થીઓ એ અહી Not Applicable દાખલ કરવાનું રહેશે.

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જેથી તમે વિગતો જાતે ચકાસી શકો અને આગળ વધી શકો. જો વિગતો બરાબર ન હોય તો **Update Details** બટન પર ક્લિક કરી તમે તેને સુધારી શકો છો અને જો વિગતો યોગ્ય જણાય તો તમે **Proceed to Next** બટન પર ક્લિક કરી આગળ વધી શકો છો જેમાં તમારે તમારો ફોટો, સહી અને ID Proof અપલોડ કરવાના રહેશે.

મહત્વપૂર્ણ સુચના

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ત્યારબાદ Next બટન ક્લિક કરતા Course selection એટલે કે વિષય પસંદગી માટેનો વિકલ્પ આવશે જેમાં ફરજીયાત વિષયો પસંદ કરવાની જરૂર નથી જો વૈકલ્પિક વિષયો હોય તો આપેલ વિકલ્પ માંથી પસંદ કરવાના રહેશે.

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college/Depa	rtment: 0001: 0001-Gurukul Lear	ner Support Center, BAOU				
Courses Sele	ction for SEMESTER 1					
S.No	Option Type		Course Code : Course Name (Credit)			
1	COMPULSORY		CCC-01: Introduction to Computer (4.00)			
2	COMPULSORY		CCC-02 : Application (8.00)			
3	COMPULSORY		CCC-03 : Internet (4.00)			
4	COMPULSORY		CCC-04 : Practical ()			
5	COMPULSORY		CCC-05 : Project ()			
			Submit			
			Submit			

વિષયો પસંદ કર્યા બાદ **Submit** બટન પર ક્લિક કરતા નીચે દર્શાવ્યા મુજબ તમે પસંદ કરેલા વિષયો અને કુલ ક્રેડીટ સ્ક્રીન પર દેખાશે

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BAOU Education for All		Dr Babasaheb Ambedkar Open University ADMISSION-2025-26		SamartheGov
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COURSE SELECT	ION DETAILS FOR CCC-BAOU: CERTIFICATE IN COMPUTER	R CONCEPTS (CCC-BAOU)		
	COURSE CODE	NAME OF COURSE	CREDITS	TERM
1	CCC-01	Introduction to Computer	4	SEMESTER 1
2	CCC-02	Application	8	SEMESTER 1
3	CCC-03	Internet	4	SEMESTER 1
4	CCC-04	Practical		SEMESTER 1
5	CCC-05	Project		SEMESTER 1
Total Credit Sele	cted		16	
Home		Update		Next

Next બટન પર ક્લિક કરતા તમારે સેલ્ફ લર્નિંગ મટીરીયલ (પુસ્તકો) ઘરે / અભ્યાસકેન્દ્ર પર / સોફ્ટ કોપી સ્વરૂપે જોઈએ છે તે ત્રણ પૈકી કોઈ એક વિકલ્પ પસંદ કરવાનો રહેશે. તથા તમારી શૈક્ષણિક લાયકાત (તમે પાસ કરેલ પરીક્ષા) વિષે માહિતી ભરવાની રહેશે.

Education for All		Dr Bat	basaheb A ADM	mbedkar Op	en University 6				SamartheGov
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તમામ જરૂરી વિગતો દાખલ કર્યા બાદ **Save and Next** બટન પર ક્લિક કરો જેથી નીચે દર્શાવ્યા મુજબ તમે દાખલ કરેલ પુસ્તકો મેળવવા અંગેનો વિકલ્પ અને તમારી શૈક્ષણિક લાયકાત સ્ક્રીન પર પ્રદર્શિત થશે જે બરાબર ન હોય તો તમે તેને **Update** બટન પર ક્લિક કરી બદલી શકો છો અથવા યોગ્ય હોય તો તમે **Next** બટન ક્લિક કરી શકો છો.

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Preview બટન પર ક્લિક કરતા તમારી પ્રવેશ અરજીનો Preview સ્ક્રીન પર દેખાશે

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1	CCC-01	Introduction to Computer		4	SEMESTER 1
2	CCC-02	Application		8	SEMESTER 1
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"I do hereby declare that all the statement made in the application are true, cor by me is found to be failed, incorrect/incomplete or if i am found indulging in so undertaining for students whose results are availated.", having been prevent examination with requisite percentage of marks if failing, I shall forthwith vacat Wanne Karg.	mplete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished me unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled.*Additionally to be provisionally admitted to Unleverish knetsy undertake to produce the proof of having successfully qualified in the final qualifying to the seat and shall have no claim for refund of fees already paid.*

Submit બટન પર ક્લિક કરતા તમારે તમારી તમામ વિગતો ચકાસી લેવા માટે સ્ક્રીન પર દેખાડવામાં આવશે.

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My Name is DHRUVATI PATEL as per the Xth Marksheet/Certificat	te.			
My Date of Birth is 29-/ 82 as per the Xth Marksheet/Cer	rtificate.			
My Category is <u>General</u> .				
My Mother name is seen .				
Father's / Guardian's Name Artheria				
My address for correspondence is correct, which is <u>Jyotirmay Par</u>	risar, , Dr. BAOU Marg, S. G. Highway,	Chharodi, Ahmedabad, Gujarat, AH	IMADABAD -382481, India	
I have rechecked all the information in the application form and up	pload fields.			
I have read all the guidelines and other related information about t	the admission.			
"I do hereby declare that all the statement made in the application rnished by me is found to be false/incorrect/incomplete or if I am f	n are true, complete and correct to the found indulging in some unlawful act a	best of my knowledge and belief. I at any time during the course period	am duly aware that in the event of any particulars or informat d. my candidature is liable to be summarily	.ion
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તમામ વિગતો ચકાસી દર્શાવ્યા મુજબ તમામ ચેક્બોક્ષ પર ક્લિક કરી તમારે Payment Gateway PayU બટન પર ક્લિક કરાવનું રહેશે જેથી રજીસ્ટ્રેશન ફીની ચુકવણી માટે તમને પેમેન્ટ ગેટવે દ્વારા ચુકવણીના વિવિધ વિકલ્પો જેવા કે Net banking, credit card, debit card, UPI વગેરે પ્રાપ્ત થાય છે.

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ADMISSION-2025-26									irtneo	20				
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ઉપર મેનુમાં Payments પર ક્લિક કરતા નીચે મુજબની સ્ક્રીન દેખાય છે

BAOU Education for All			Jniversity	SamartheGov		
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જેમાં **Print Registration Slip** બટન પર ક્લિક કરતા તમે Payment Slip પ્રિન્ટ કરી શકશો.

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	BAOU	
	Education for All	
	Registration Transaction Slip	
Form Number	BAOU0000127	
Name	Dhruvati Patel	
Programme	Certificate in Computer Concepts (CCC-BAOU)	
Transaction Status	Success	
Order Number	202 0 ×10	
Transaction Number	2:	
Total Amount Paid	₹ 100.00	
Transaction Date	Sat Apr 19 09:59:20 IST 2025	

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