

“Jyotirmay” Parisar, Sarkhej - Gandhinagar Highway, Chharodi Ahmedabad – 382481

Email: info@baou.edu.in | Website: www.baou.edu.in

Advertisement No. 02/2026

Advertisement Date: 20/10/2026

GENERAL INSTRUCTIONS

CANDIDATES ARE ADVISED TO READ THE INSTRUCTIONS CAREFULLY BEFORE APPLYING.

Submission of the online application form is mandatory.

Last Date & Time for Online Submission of Physical Copy of Application	Dt 23/11/2026 Time: 17:00 Hrs.
Link for Advertisement Details	https://baou.edu.in/careers
Application Fee (Payment Mode: Online Only)	General Category: ₹1,500/- SC/ST/SEBC/EWS/PwD Categories: ₹750/-

- The Online Application Form** is available on the University website <https://baou.edu.in>. Detailed information regarding the advertisement is available at <https://baou.edu.in/careers>.
- Applicants must ensure that they fulfil all the prescribed eligibility conditions** for the post for which they are applying.
- Candidates must possess all prescribed educational qualifications, experience, and other eligibility requirements **as on the last date of submission of the Online Application**. No qualification, experience, or document acquired or submitted after the prescribed last date shall be considered.
- Candidates applying for the post of **Assistant Professor (Online Mode)** must possess **teaching experience in Online Mode**.
- All certificates relating to **essential educational qualifications must be issued by duly recognized institutions/universities**.
- Applicants are advised to submit valid **documents supporting any change of name**, wherever applicable, such as a Marriage Certificate, Gazette Notification for Name Change, or Aadhaar Card.
- Candidates already employed in a University, Educational Institution, Government Establishment, or any other organization must submit their applications **through the proper channel** on or before the prescribed last date. In case the application through the proper channel is likely to be delayed due to unavoidable circumstances, an **advance copy of the application must reach the University on or before the prescribed last date**. Candidates who join employment after submitting their application in response to this advertisement must produce a **No Objection Certificate (NOC)** from their employer at the time of interview.

8. **Guidelines for filling the Online Application Form** are available on the University website. Applicants must complete and submit the Online Application Form along with all required documents as per the prescribed guidelines. **Incomplete applications or applications submitted without the required documents shall not be considered.**
9. If the space provided against any item in the Application Form is insufficient, the applicant may provide the complete information on a **separate sheet**, duly attached to the application, with an appropriate reference made in the relevant section of the form. **Details of experience must be provided in the prescribed table.**
10. While entering educational qualification details in the Online Application Form, candidates must clearly mention the **percentage of marks, division/grade, and subjects studied** in each examination. Where applicable, the area of specialization must also be specified.
11. Candidates must enclose **self-attested copies of all relevant mark sheets, certificates, and documents**, including S.S.C., Higher Secondary, Bachelor's Degree, Master's Degree, Doctoral Degree, Experience Certificate, Research Publication Certificate (where applicable), Caste Certificate (where applicable), and other relevant certificates. Failure to submit the required self-attested documents may render the application incomplete and the candidate may not be called for an interview.
12. Candidates must enclose a **salary certificate issued by their present employer**, indicating the pay, Dearness Allowance (D.A.), and other allowances being drawn. The original salary certificate shall also be produced at the time of interview.
13. Candidates applying for **more than one post must submit a separate online application for each post, along with the prescribed application processing fee for each application.**
14. The prescribed application processing fee shall be **paid online only** and is non-refundable. The fee is **₹1,500/- for General Category candidates and ₹750/- for EWS/SC/ST/SEBC/PwD candidates**. No other mode of payment, including Demand Draft, shall be accepted. The online payment receipt must be enclosed with the physical copy of the application.
15. Candidates should mention their **name and the post applied for** on the reverse side of the online application fee payment receipt.
16. **Applications received after the prescribed deadlines shall not be considered.** The last date for online submission of the application and physical copy of the duly filled Application Form must reach the University **on or before 23/11/2026 up to 17:00 Hrs.** through **Registered Post A.D./Speed Post/Courier only**. Applications received after the prescribed deadline shall be rejected automatically.
17. Candidates should clearly mention **"Application for the Post of _____"** on the top of the envelope containing the physical copy of the application.
18. Applicants are advised to submit their applications **well in advance of the prescribed last date** to avoid delays due to unforeseen circumstances or technical issues. The University shall not be responsible for any delay in submission or delivery at any stage.

19. **Direct or indirect canvassing/lobbying in any form shall lead to disqualification** of the candidate.
20. A candidate who **knowingly or wilfully furnishes false or incorrect information or suppresses any material information** shall be disqualified. If such a candidate is appointed, the appointment shall be liable to be terminated without prior notice.
21. The **Eligibility/Shortlisting List shall be published on the University website**. Call letters for interview shall be sent only to eligible and shortlisted candidates through their registered e-mail address. No individual correspondence shall be made with candidates who are found ineligible or are not shortlisted.
22. The University reserves the right to **shortlist candidates** based on merit, aptitude test, written test, interview, or any other appropriate selection criteria. Candidates may be called for interview in the ratio of **1:15, i.e., up to 15 candidates for each advertised post**, subject to the prescribed eligibility and shortlisting criteria. The University's decision regarding the selection process shall be final and binding.
23. Candidates shortlisted and called for an interview shall be required to **attend the interview at their own expense**. No travelling or other expenses shall be paid by the University.
24. Candidates called for **interview/examination shall be required to produce the original testimonials, certificates, educational qualification documents, and other relevant documents** for verification.
25. Candidates are advised to regularly check the **University's official website and their registered e-mail account**, including the spam/junk folder, for recruitment-related updates. The University shall not be responsible for non-receipt of communication due to an incorrect or incomplete e-mail address provided by the candidate.
26. For **IT-related or technical queries concerning the Online Application**, candidates may contact the University at baou.computer@baou.edu.in.
27. In case of any **dispute, ambiguity, or requirement of interpretation** arising in connection with the recruitment process, the decision and interpretation of the University shall be **final and binding**.
28. The University reserves the right to **withdraw or cancel the advertisement, either wholly or partially, at any time without assigning any reason**.
29. The University reserves the right to **fill or not to fill any advertised post**, in whole or in part, and to make any amendments, modifications, or changes to the recruitment process, as deemed appropriate.
30. The provisions of the **Gujarat Public Universities Uniform Statutes**, as applicable, shall be binding upon the candidates appointed to the post.

Registrar (I/c)

Dr. Babasaheb Ambedkar Open University