

Accredited "A++" Grade by NAAC (CGPA 3.55 - 1st Cycle)
"Jyotirmay" Parishar, Sarkhej-Gandhinagar Highway, Chharodi, Ahmedabad - 382 481.

Website: www.baou.edu.in

**Contractual Recruitment Advertisement No 3/2024
Minimum Qualification for the Advertised Post**

Post	Associate Professor – Sanskrit(1), Public Administration(1), Journalism and Mass Communication(1), Data Science(1), Cyber Security(1)
No.of Post	05
Fix Salary Per Month	70000/-
Qualification	<p>UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 AND THE GUJARAT PUBLIC UNIVERSITIES ACT , 2023 and Statues under the act.</p> <p>Essential Qualification</p> <ol style="list-style-type: none">1. Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines. (N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)2. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).3. A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.4. Contribution to educational innovation, designing of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students.5. The requirement of API score must be as per the UGC norms in Appendix Table 2 vide University Grants Commission (Ugc Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education), Regulations, July 2018.6. The API Score sheet should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University. <p>Preferable :</p> <ol style="list-style-type: none">1. Working knowledge of Gujarati2. Experience of working in Open Distance Learning System3. Basic Skills and knowledge of Computer



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Post	Associate Professor – Indian Knowledge System
No.of Post	1
Fix Salary Per Month	70000/-
Qualification	<p>UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 AND THE GUJARAT PUBLIC UNIVERSITIES ACT , 2023 and Statues under the act.</p> <p>Essential Qualification</p> <ol style="list-style-type: none">1. Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)2. A Master's Degree in (Bharatiya – Indic/Sanskrit/ Prakrit language and literature/Indian philosophy – Shastra Shikshan/ Sahitya/Darshanas/Archaeo Astronomy/Vastu Shastram/Indic Architecture – Sthapatya kala / Puranas / Navya Nyay / Manuscriptology / Veda and Vedanta / Yoga/Ayurveda) with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).3. A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.4. Contribution to educational innovation, designing of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students.5. The requirement of API score must be as per the UGC norms in Appendix Table 2 vide University Grants Commission (Ugc Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education), Regulations, July 2018.

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	<p>6. The API Score sheet should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.</p> <p>Preferable :</p> <ol style="list-style-type: none">1. Working knowledge of Gujarati2. Experience of working in Open Distance Learning System3. Basic Skills and knowledge of Computer
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Post	Associate Professor – Hindu Studies
No.of Post	1
Fix Salary Per Month	70000/-
Qualification	<p>UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 AND THE GUJARAT PUBLIC UNIVERSITIES ACT , 2023 and Statues under the act.</p> <p>Essential Qualification</p> <ol style="list-style-type: none">1. Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)2. A Master's in (Sanskrit/Philosophy) with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).3. A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.4. Contribution to educational innovation, designing of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students.5. The requirement of API score must be as per the UGC norms in Appendix Table 2 vide University Grants Commission (Ugc Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education), Regulations, July 2018.



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	<p>6. The API Score sheet should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.</p> <p>Preferable :</p> <ol style="list-style-type: none"> 1. Working knowledge of Gujarati 2. Experience of working in Open Distance Learning System 3. Basic Skills and knowledge of Computer
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Post	Associate Professor – Special Education (HI-1,VI-1,ID-1)
No.of Post	3 (HI-1,VI-1,ID-1)
Fix Salary Per Month	70000/-
Qualification	<p>Essential Qualification</p> <ol style="list-style-type: none"> 1) Master’s Degree in any discipline with not less than 50% of marks* 2) M.Ed. Degree in specific disability area with not less than 55% of marks Or an equivalent grade of B+ in 10- point scale of UGC OR An equivalent degree from a foreign university recognized by RCI. 3) Ph.D in Special Education or Education with research emphasis on Special Education. 4) Should have completed at least 08 years of teaching experience as faculty out of which minimum 05 years should be in specific disability area. 5) Should have completed at least one general orientation course and two refresher courses in education / special education of UGC 6) Valid registration with RCI u/s 19 of RCI Act, 1992 is essential <p>*RCI as Statutory Regulatory Body prescribes 50% as per the UGC Regulations Gazette dt. September 18, 2010 section 1.1.1</p> <p>Desirable: Minimum 3 publications pertaining to Special Education in indexed journals and research experience</p>

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Minimum Qualification for the Advertised Post**

Post	Associate Professor – Teacher Education
No.of Post	01
Fix Salary Per Month	70000/-
Qualification	<p>Essential Qualification</p> <ol style="list-style-type: none"> 1. Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization. 2. Postgraduate degree in Education (M.Ed./M.A Education) with minimum 55% marks. 3. Ph.D. degree in Education or in the discipline relevant to the area of specialization. 4. A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2. of University Grants Commission Regulations, 2018. Any other qualification prescribed by the University Grants Commission / National Council for Teacher Education National Council for Teacher Education. 5. Any other qualifications prescribed by UGC like NET qualification as per UGC or state government norms for the positions of Associate Professor. <p>Preferable:</p> <ol style="list-style-type: none"> 1 Working knowledge of Gujarati 2 Qualifications in ODL/experience in the ODL system 3 Basic Skills and knowledge of Computer <p>Table 2 (Methodology for University and college Teachers for calculating Academic/Research Score) Link : Table 2</p>

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Post	Associate Professor – MCA (Master of Computer Applications)
No.of Post	1
Fix Salary Per Month	70000/-
Qualification	<p>Essential</p> <p>Note : These vacancies are for MCA Programme, in which the rules of AICTE are applicable as under:</p> <ol style="list-style-type: none"> 1. Ph.D Degree in relevant Field and First Class or equivalent at either Bachelor's or Master's level in the relevant branch AND 2. At least total 6 research publications in SCI journals/UGC/AICTE approved list of journals. AND 3. Minimum of 8 years of experience in teaching/research/industry out of which at least 2 years shall be post Ph.D. experience.

Post	Assistant Professor –Computer Science and Applications(4), Data Science (2), Cyber Security(4)
No.of Post	10
Fix Salary Per Month	50000/-
Qualification	<p>UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 AND THE GUJARAT PUBLIC UNIVERSITIES ACT , 2023 and Statues under the act.</p> <p>Essential</p> <ol style="list-style-type: none"> i) A Master's degree with 55% marks (without including any grace mark procedure or rounding off) (or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned / relevant / allied subject from an Indian University, or an equivalent degree from an accredited foreign university. ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or



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the CSIR, or a similar test accredited by the UGC, like SLET / SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye - laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions :-

- The Ph.D. degree of the candidate has been awarded in a regular mode;
- The Ph.D. thesis has been evaluated by at least two external examiners;
- An open Ph.D. viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- The candidate has presented at least two papers based on his / her Ph.D work in conferences / seminars sponsored / funded / supported by the UGC / ICSSR / CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note : NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B. The Ph.D degree has been obtained from a foreign university / institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).



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	<p><i>Note: The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.</i></p> <p>Link : https://www.ugc.gov.in/pdfnews/4033931_UGC-Regulation_min_Qualification_Jul2018.pdf</p>
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Post	Assistant Professor – Special Education (VI-1, ID-2)
No. of Post	3 (VI-1, ID-2)
Fix Salary Per Month	50000/-
Qualification	<p>Essential :</p> <ol style="list-style-type: none"> 1. Master's Degree in any discipline with not less than 50% of marks* 2. M.Ed. Degree in specific disability area with not less than 55% of marks Or an equivalent grade of B+ in 10- point scale of UGC OR An equivalent degree from a foreign university recognized by RCI. 3. Valid registration with RCI u/s 19 of RCI Act, 1992 is essential <p>*RCI as Statutory Regulatory Body prescribes 50% as per the UGC Regulations Gazette dt. September 18, 2010 section 1.1.1</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1) M.Phil. / Ph.D in Special Education or Education with research emphasis on special education. 2) Experience for a period of at least 2 years as teacher or researcher in the area of specific disability. <p>Preferable :-</p> <ul style="list-style-type: none"> • Special Education. • Working knowledge of Gujarati Language. • Experience of working in the Open Distance Learning System. • Basic skill and knowledge of Computer.

Post	Associate Professor
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	<ul style="list-style-type: none"> • Bachelor of Computer Application –(Post – 1) • Master of Social Work -(Post – 1)
No.of Post	02
Fix Salary Per Month	70000/-
Qualification	<p>As per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2018 and as per latest amendment thereon.</p> <p>Essential Qualification</p> <ol style="list-style-type: none"> 7. Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines. (N.B. Good academic record means 55% marks or an equivalent grade at master’s degree level as well as at bachelor’s degree level. However 55% OR equivalent grade at bachelor’s degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.) 8. A Master’s Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). 9. A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers. 10. Contribution to educational innovation, designing of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students. 11. The requirement of API score must be as per the UGC norms in Appendix Table 2 vide University Grants Commission (UGC Regulations On Minimum Qualifications For Appointment Of Teachers And Other Academic Staff In Universities And Colleges And Measures For The Maintenance Of Standards In Higher Education), Regulations, July 2018. 12. The API Score sheet should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.



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	<p>Preferable :</p> <ol style="list-style-type: none"> 1. Working knowledge of Gujarati 2. Experience of working in Open Distance Learning System 3. Basic Skills and knowledge of Computer <p>The minimum eligibility criteria for direct recruitment of various teaching positions will be as mentioned in Regulation 3 Recruitment and Qualification and Regulation for 4 Direct Recruitment of UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff In Universities and Colleges and Measures For The Maintenance of Standards In Higher Education, 2018 and subsequent amendments for the same by UGC time by time.</p>
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Post	<p>Assistant Professor</p> <ol style="list-style-type: none"> 1. Master of Social Work – (Post -1) 2. Bachelor of Computer Application – (Post – 1)
No.of Post	02
Fix Salary Per Month	50000/-
Qualificati on	<p>As per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2018 and as per latest amendment thereon.</p> <p>Essential</p> <ol style="list-style-type: none"> iii) A Master's degree with 55% marks (without including any grace mark procedure or rounding off) (or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned / relevant / allied subject from an Indian University, or an equivalent degree from an accredited foreign university. iv) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET / SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degree) Regulations, 2009 or 2016 and their



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	<p>amendments from time to time as the case may be exempted from NET/SLET/SET :</p> <p>The minimum eligibility criteria for direct recruitment of various teaching positions will be as mentioned in Regulation 3 Recruitment and Qualification and Regulation for 4 Direct Recruitment of UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff In Universities and Colleges and Measures For The Maintenance of Standards In Higher Education, 2018 and subsequent amendments for the same by UGC time by time.</p> <p>Note: The Academic score as specified in Appendix II (Table 3A) for Universities shall be considered for Short - listing of the candidates for interview only, and the selections shall be based only on the performance in the interview</p>
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Post	Regional Director – Godhra
No.of Post	1
Fix Salary Per Month	40000/-
Qualification	<p>Essential :</p> <p>(i) Good academic record with doctoral degree or equivalent published work. Candidates from outside university system in addition shall also possess at least 55% marks or an equivalent grade in the Master’s degree level.</p> <p>(ii) Five years’ experience of teaching and/or research including up to 3 years for research degree and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula and educational administration.</p> <p>Desirable :</p> <p>(i) A degree/diploma in Education.</p> <p>(ii) Experience of working open University/Distance Education System</p> <p>(iii) Working knowledge of Computer.</p>

Post	Section Officer
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No.of Post	3
Fix Salary Per Month	25000/-
Qualification	<p>Educational Qualifications:</p> <ul style="list-style-type: none"> • Master Degree in Commerce from a recognized University <p>Experience :</p> <ul style="list-style-type: none"> • Minimum Three Years or more experience in Accounts/Audit and Internal/Government Audit related work <p>Desirable :</p> <ul style="list-style-type: none"> • CCC / Computer Knowledge • Knowledge of English Correspondence. • Knowledge of Tally, ERP is must , Income Tax, GST, TDS and other laws

Post	Deputy Registrar
No.of Post	3
Fix Salary Per Month	35000/-
Qualification	<p>Essential Qualification</p> <p>Master's Degree with at least 55% of the marks or an equivalent grade of "B" in the UGC 7 point scale along with-</p> <ol style="list-style-type: none"> (1) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, or (2) Comparable experience in research establishment and/or other institution of higher education, or (3) 5 years of administrative experience as Assistant Registrar or in equivalent post, <p>Preferable:</p> <ul style="list-style-type: none"> • Basic Knowledge of computer. • Experience of working in the Open Distance Learning System. • Adequate knowledge of English and Hindi and working knowledge of Gujarati.



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Post	Electric Engineer
No.of Post	1
Fix Salary Per Month	35000/-
Qualification	<p>Essential Qualification:</p> <ol style="list-style-type: none"> 1. Degree in Electrical Engineering from a recognized university with minimum 50% 2. Minimum 1 year of experience After Graduation in the field of Electrical Engineering 3. Thorough Knowledge of Electrification in institutional buildings Electrification , HT, LT connection, Knowledge of electrical R & B SOR, preparation of plans and estimates of works, taking measurements, water pumps, Starters, A.C. plants, Telephone land line, EPBX system maintenance , Substation maintenance, Generator maintenance, liaison with UGVCL etc. are essential. 4. Recording of M.B, & Knowledge of detailed specification of item of works, is essential. 5. Experience of working with Government/Semi Government/ Government Aided Organization will be preferred. 6. Electrical License is compulsory.

Post	Senior Computer Programmer
No.of Post	1
Fix Salary Per Month	40000/-
Qualification	<p>Educational Qualification: MCA / MSc (IT) / MSc (CA & IT)/ MSc (CS) / BE (CE / IT / CSE) with at least with at least Second Class</p> <p>Experience: With at least 1.5 years of Experience</p> <p>Desirable: Sound knowledge of the following tools and languages is essential</p> <ul style="list-style-type: none"> • Knowledge of HTML, CSS, JavaScript, VB.Net, ADO.Net, SQL, ASP.Net, ASP.Net MVC, LINQ, Crystal Report or Mobile Application Development through Android / IOS • Development using Visual Studio IDE 2010 and higher

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Contractual Recruitment Advertisement No 3/2024
Minimum Qualification for the Advertised Post

	<ul style="list-style-type: none"> • Design, Code, Test, and publishing new Web Applications • Enhancement and maintenance of existing software systems by identifying and correcting software defects
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Post	Computer Programmer
No.of Post	2
Fix Salary Per Month	30000/-
Qualification	<p>Educational Qualification: MCA / MSc (IT) / MSc (CA & IT) / MSc (CS) / BE (CE / IT / CSE) / BCA / BSc. (IT) / PGDCA with at least Second Class</p> <p>Experience: 1 year of Experience is desirable or fresher with sound knowledge can also apply</p> <p>Desirable: Sound knowledge of the following tools and languages is essential</p> <ul style="list-style-type: none"> • Knowledge of HTML, CSS, JavaScript, VB .Net, ADO.Net, SQL, ASP.Net, ASP.Net MVC, LINQ, Crystal Report • Development using Visual Studio IDE 2010 and higher • Design, Code, Test, and publish new Web Applications • Enhancement and maintenance of existing software systems by identifying and correcting software defects
Post	Junior Computer Programmer
No.of Post	3
Fix Salary Per Month	26000/-
Qualification	<p>Educational Qualification: BE (CE / IT / CSE) / BCA / BSc. (IT) / PGDCA with at least Second Class</p> <p>Experience: 1 year of Experience is desirable or fresher with sound knowledge can also apply</p> <p>Desirable: Sound knowledge of the following tools and languages is essential</p> <ul style="list-style-type: none"> • Knowledge of HTML, CSS, JavaScript, VB .Net, ADO.Net, SQL, ASP.Net, ASP.Net MVC, LINQ, Crystal Report • Development using Visual Studio IDE 2010 and higher



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	<ul style="list-style-type: none"> Design, Code, Test, and publishing new Web Applications
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Post	Technical Assistant
No.of Post	3
Fix Salary Per Month	20000/-
Qualification	<p>Educational Qualification: BE (CE / IT / CSE) / BCA / BSc. (IT) / PGDCA with at least Second Class</p> <p>Experience: fresher with sound knowledge of any of the following technology may apply</p> <p>Desirable: Sound knowledge of the following tools and languages is essential</p> <ul style="list-style-type: none"> Knowledge of HTML, CSS, JavaScript, VB .Net, ADO.Net, SQL, ASP.Net Development using Visual Studio IDE 2010 and higher Microsoft Office and Office Automation Tools

Post	Database Administrator
No.of Post	1
Fix Salary Per Month	30000/-
Qualification	<p>Educational Qualification: MCA/MSc (IT)/ MSc (CA & IT) / MSc (CS) / BE (CE/IT/CSE) with at least Second Class</p> <p>Experience: at least 1.5 years of Experience</p> <p>Desirable: Sound knowledge of the following tools and languages is essential</p> <ul style="list-style-type: none"> Experience in MS-SQL Database Database administrator (DBA) is responsible for the performance, availability, integrity, security, confidentiality, and reliability of a database. Involved in troubleshooting any issues on behalf of the users. Developing and managing automated backup and recovery plans



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Open University**
(Established by Government of Gujarat)



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Website: www.baou.edu.in

**Contractual Recruitment Advertisement No 3/2024
Minimum Qualification for the Advertised Post**

	<ul style="list-style-type: none">• Recovery of DB in case of Disaster.• Data Migration from different Data sources• Data Extraction through writing SQLs/Procedures etc.• Candidate having certification in a related area will be given preference
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Post	Network Administrator
No.of Post	1
Fix Salary Per Month	30000/-
Qualification	<p>Educational Qualification: MCA / MSc (IT) / MSc (CA & IT) / MSc (CS) / BE (CE / IT / CSE) / PGDNA with at least Second Class</p> <p>Experience: With at least 1 year of Experience</p> <p>Desirable: Sound knowledge of the following tools and languages is essential Installing/Commissioning/configuration/testing/Maintaining of LAN, WI-FI, Firewall, Blade Server, EPBAX, CCTV surveillance system, virtual classroom and NAS is required</p> <ul style="list-style-type: none">• Preparation of specification for computer hardware purchase Monitoring network and systems to improve performance and ensure security and availability to specific users.• Diagnosing and fixing problems or potential problems with the network and its hardware, software, and system• Intercom Telephone management• Liaison BSNL to University Communication• Maintain Computer Power Backup System• AWS Server management on Windows / Linux OS. <p>Candidate having certification in a related area will be given preference</p>



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Post	Technical Support Engineer cum Vision Mixer Operator
No.of Post	1
Fix Salary Per Month	30000/-
Qualification	<p>Educational Qualification :</p> <ul style="list-style-type: none"> • Graduate in Journalism and Mass Communication. and Minimum One Year experience in TV studio as vision mixer operator • Diploma in Audio Video and Sound Technology is Preferable • Computer Knowledge of English proficiency. <p>Skills Required :</p> <ul style="list-style-type: none"> • Overall operation and maintenance of TV and Radio Studio • Maintenance of NAS, Servers. LAN, Audio Video Encoders. P2P line between BAOU And BISAG • Routing maintenance of all hardware/software. electrical, lighting, UPS etc. in studio • Operating Vision mixer for lecture recording • Technical Setup for outdoor and event recording and live telecast

Post	Graphics Designer
No.of Post	1
Fix Salary Per Month	25000/-
Qualification	<p>Bachelor's Degree in Graphic Designing / Fine Arts. Minimum 1 Year Experience in relevant field.</p> <p>Job Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Create designs, concepts, and sample layouts based on knowledge of layout principles and Aesthetic design concepts. • Develop graphics and layouts for cover pages of university books, logo work, website • Content, visiting cards, leaflet, flyer, poster, banner, handouts, reports, and brochure. • Knowledge and understanding of typography, layouts, grids, templates, image use and graphic design principles • Responsible for ensuring design colors, fonts, images are in tune with the layout. • Ability to create both print and interactive documents.



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	<ul style="list-style-type: none"> Maintenance and upkeep of design files and image library. Be able to interact, communicate and present ideas to staff of university. <p>Desired Knowledge, Skills and Abilities:</p> <ul style="list-style-type: none"> Organizational, Creative thinking, Analytical, Numeracy, Communication & Team Working Skills Proficiency in MS Office- Word, PowerPoint. Knowledge of Corel draw, Adobe Photoshop, Adobe Illustrator. Basic knowledge of Adobe Premier Pro for coordination with Video Editor. A positive attitude and willingness to learn Time management skills
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Post	Transport Officer
No. of Post	01
Fix Salary Per Month	25000/-
Qualification	<p>Essential Qualification</p> <ul style="list-style-type: none"> Master Degree in Commerce / MBA Minimum one year or more experience CCC / computer knowledge required Knowledge of Transport Management <p>Preferable:</p> <ul style="list-style-type: none"> Basic Knowledge of computer. Experience of working in the Open Distance Learning System. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Post	PA to VC (1)
No. of Post	01
Fix Salary Per Month	25000/-
Qualification	Master Degree in any field. and Skills Required like Letter Drafting , Content



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	<p>Writing, Familiar with Social Media Management , Translation , Communication Skill .</p> <ul style="list-style-type: none"> • The candidate who can work in both the languages English as well as Gujarati will be preferred. • The candidate who has experience of working on computer will be preferred. • 2 Years' Experience of similar mention required.
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Post	Video Editor
No.of Post	1
Fix Salary Per Month	25000/-
Qualification	<p><u>Educational Qualification</u> :</p> <ul style="list-style-type: none"> • Bachelor's Degree in film or related field • Computer Knowledge of English proficiency <p><u>Experience</u> : Minimum 1 year experience of concern field</p> <p><u>Skill Required</u> :</p> <ul style="list-style-type: none"> • Responsible for Post. production and editing of all recorded Programs and archiving the content on LTO for future use • Creating animation, documentary films as per requirement

Post	Video Animator
No.of Post	1
Fix Salary Per Month	25000/-
Qualification	<p><u>Educational Qualification</u> :</p> <ul style="list-style-type: none"> • Degree/Diploma or Animation Course Certificate • Computer Knowledge of English proficiency <p><u>Experience</u> : Minimum 1 year experience of concern field</p> <p><u>Skills Required</u> :</p> <ul style="list-style-type: none"> • Responsible for Post, production and editing of all recorded Programs and archiving the content on LTO for future use • Creating animation, documentary films as per requirement • Professional video making experience with latest technologies like After Effects/ Autodesk Maya/3D/Cinema 4D/Blender/MotionBuilder/Adobe Character Animator/Adobe/Adobe After Effects/Adobe Premiere

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	<p>Pro/Blender/HitFilm Pro/DaVinci Resolve/Cinema 4D/Toon Boom Harmony/Maxon Cinema 4D Animate/Adobe Photoshop</p> <ul style="list-style-type: none"> • Experience in the field of development of video content of e-Learning courses, video 2D and 3D animations, Motion Graphics/Flash Designing
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Post	Office Superintendent
No.of Post	1
Fix Salary Per Month	25000/-
Qualification	<p>Minimum Educational Qualifications & Experience</p> <ol style="list-style-type: none"> 1. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed. 2. Five years of experience as Senior Clerk or Three Years of experience as a Head Clerk <p>Preferable:</p> <ol style="list-style-type: none"> 1. Basic Knowledge of computer. 2. Experience of working in the Open Distance Learning System. 3. Working knowledge of Gujarat

Post	Office Assistant
No.of Post	4
Fix Salary Per Month	22000/-
Qualification	<p>Minimum Educational Qualifications & Experience</p> <ol style="list-style-type: none"> 1. Master Degree with 60% marks or bachelor degree with 6 Months of working experience in relevant field <p>Preferable:</p> <ol style="list-style-type: none"> 1. Basic Knowledge of computer. 2. Working knowledge of Gujarati