

DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY

SCHOOL OF COMMERCE & MANAGEMENT

BBA (Hons.) SYLLABUS

BBA SEMESTER-3

Management Accounting

Unit	Content
1.	Introduction of Management Accounting- I <ul style="list-style-type: none">• Introduction and Meaning of Management Accounting• Definitions of Management Accounting• Concept of Management Accounting• Role of Management Accounting• Nature of Management Accounting• Scope of Management Accounting• Exercise
2.	Introduction of Management Accounting- II <ul style="list-style-type: none">• Tools and Techniques of Management Accounting• Relation of Management Accounting with Cost Accounting and Financial Accounting• Difference between Management Accounting and Financial Accounting• Difference between Management Accounting and Cost Accounting• Functions of Management Accounting• Functions of Management Accountant• Limitations of Management Accounting• Key Words• Exercise
3.	Financial Statement Analysis <ul style="list-style-type: none">• Introduction• Characteristics of Financial Statement Analysis• Nature of Financial Statement Analysis• Limitations of Financial Statement Analysis• Purpose of Financial Statement Analysis• Types of Financial Statements• Classification of Financial Statement Analysis• Key words

	<ul style="list-style-type: none"> • Exercise
4.	Techniques Of Financial Statement Analysis <ul style="list-style-type: none"> • Introduction • Tools & Techniques of Financial Statement Analysis • Illustrations • Exercise
5.	Ratio Analysis-I <ul style="list-style-type: none"> • Introduction and Meaning • Interpretation of Ratio • Usefulness of Ratio Analysis • Limitations of Ratio Analysis • Classification of Ratio Analysis <ul style="list-style-type: none"> • Traditional Classification • Functional Classification <ul style="list-style-type: none"> • Profitability Ratio • Turnover Ratio • Liquidity Ratio • Ownership/Solvency Ratio • Classification by Users • Exercise
6.	Ratio Analysis-II <ul style="list-style-type: none"> • Introduction • Illustrations • Exercise
7.	Fund Flow Analysis-I <ul style="list-style-type: none"> • Introduction • Meaning & Definition • Meaning of 'Fund' and 'Flow' • Classification of Fund Flow • Preparation of Funds Flow Statement • Essential Sources and Application of Funds • Significance of Funds Flow Statement • Limitation of Funds Flow Statement • Effects of Funds Flow on Working Capital • Statement of Changes in Working Capital • Exercise
8.	Fund Flow Analysis-II <ul style="list-style-type: none"> • Adjustments effects Funds Flow Statement <ul style="list-style-type: none"> • Depreciation • Profit or Loss on Sale on Asset • Provision for Taxation

	<ul style="list-style-type: none"> • Provision against Current Assets • Dividend (Proposed dividend & Interim Dividend) • Determination of Fund from Operations (Adj. Profit & Loss Account) • Distinction between Funds Flow Statement and Financial Statement • Illustrations • Exercise
9.	<p>Budgets and Budgetary Control</p> <ul style="list-style-type: none"> • Introduction Budgets and Budgetary Control • Meaning & Definition • Objectives of Budgetary Control • Advantages of Budgetary Control • Limitations of Budgetary Control • Essential of effective Budgeting • Types of Budget • Budget Period • Exercise
10.	<p>Cash Budget</p> <ul style="list-style-type: none"> • Introduction • Function (Role) of Cash Budget • Advantages of Cash Budget • Limitation of Cash Budget • Methods of Preparing Cash Budget <ul style="list-style-type: none"> • Cash Receipts & payment method • Adjusted Profit and Loss Account method • Budgeted Balance Sheet Method • Working capital differential method • Illustrations • Exercise
11.	<p>Flexible Budget</p> <ul style="list-style-type: none"> • Introduction • Classification of costs <ul style="list-style-type: none"> • Fixed cost • Variable cost • Semi- variable cost • Difference between fixed budget & Flexible Budget • Uses of Flexible Budget • Preparation of a Flexible Budget <ul style="list-style-type: none"> • Formula Method / Ratio Method

	<ul style="list-style-type: none"> • Multi-Activity Method • Graphic Method • Model of Flexible Budget • Illustrations • Exercise
12.	<p>Standard Costing</p> <ul style="list-style-type: none"> • Introduction • Meaning of standard cost, standard costing and historical cost • Concept of standard cost, standard costing • Advantages and Limitations of standard costing • Preliminaries of establishment of standard cost system • Types of standard • Distinguish: <ul style="list-style-type: none"> • Standard cost v/s Historical cost • Standard cost v/s Estimated cost • Standard cost v/s Budgetary cost • Cost center v/s Profit center • Standard cost card or sheet • Meaning of analysis of variance • Importance of variance • Features of variance • Types of variance • Reporting of variance • Presentation of variance • Disposition/Disposal of variance • Exercise
13.	<p>Material and Labour Variances</p> <ul style="list-style-type: none"> • Introductions • Material variances • Illustrations • Labour variances • Illustrations • Exercise
14.	<p>Overhead Variances</p> <ul style="list-style-type: none"> • Introduction • Overhead variances • Illustrations • Exercise