No. BAOU/CIQA/Dir/ 044 /2023   Date: 21/06/2023

Minutes of the 9th Meeting of
Centre for Internal Quality Assurance (CIQA) Committee
Date: 21/06/2023 Wednesday Time: 01:00 pm
Venue: Board Room, Dr. Babasaheb Ambedkar Open University, Ahmedabad

Minutes of the Meeting

Agenda No.	Agenda Items and Resolutions
1.	Approval of minutes of 8th meeting of CIQA Committee held on 27th May 2022
Resolution	The minutes of meeting of CIQA Committee held on 05/02/2022 was approved.
2.	To apprise the committee about the Assessment and Accreditation Process from NAAC and achievement of award.
Resolution	The committee was informed that University is now accredited with A++ Grade (with 3.55 CGPA on 4 Point Scale) by National Assessment Accreditation Council (NAAC) in July 2022 in its very first cycle. The only University in Gujarat and only State Open University in India to secure A++ Grade and with highest CGPA. Committee congratulated the Hon'ble Vice Chancellor and Team for achieving the highest award in the NAAC accreditation process.
3.	To apprise the committee about the grant of Category – I University status to BAOU by University Grants Commission (UGC)
Resolution	The committee was informed that University has been categorized as Category – I University according to the University Grants Commission (Categorization of Universities (only) for Grant of Graded Autonomy) Regulations, 2018 for its extraordinary performance in accreditation performance which signifies its commitment to academic autonomy and its adherence to high-quality standards. Committee congratulated the Hon'ble Vice Chancellor and Team for achieving the highest Category – I status for the university.
4.	To apprise the committee about the entitlement of University to offer below mentioned programmes under online mode. ▪ Master of Arts – English ▪ Master of Arts – Gujarati ▪ Master of Arts – Sociology ▪ Bachelor of Arts – English ▪ Bachelor of Commerce
Resolution	The committee was informed that University has been entitled to offer programmes under Online Mode in March 2023, now university can offer following programmes under Online mode. ▪ Master of Arts – English ▪ Master of Arts – Gujarati ▪ Master of Arts – Sociology

	▪ Bachelor of Arts – English ▪ Bachelor of Commerce Committee congratulated the Hon'ble Vice Chancellor and Team for achieving the entitlement for Online Programmes from UGC.
5.	To apprise the committee about receipt of No Objection Certificate from the All India Council for Technical Education (AICTE) to offer the following professional programmes under Open and Distance Learning (ODL) mode for the period 2023-24 to 2027-28 ▪ Master of Computer Application (MCA) ▪ Master of Business Administration (MBA)
Resolution	The committee was informed that university has received No Objection Certificate to offer ▪ Master of Computer Application (MCA) ▪ Master of Business Administration (MBA) under Open and Distance Learning (ODL) mode by the All India Council for Technical Education (AICTE) for the period 2023-24 to 2027-28.
6.	To congratulate Prof. (Dr.) Ami Upadhyay, Hon'ble Vice Chancellor to represent delegation of AIU at United Kingdom.
Resolution	The committee was informed that Professor Ami Upadhyay, Hon'ble Vice Chancellor visited to the United Kingdom as a part of a delegation from AIU, India where she had privilege of representing Dr. Babasaheb Ambedkar Open University (BAOU) as well as the Ministry of Education. During her visit, she was engaged in fruitful discussions and interaction with several prominent UK higher educational institutions, including ECCTIS, ENIC, Open University UK, University of London, Association of Commonwealth Universities etc.
7.	To report about application process for the recognition of 16 ODL programs and entitlement of 05 Online Programmes to UGC-DEB from academic session commencing July-August 2023.
Resolution	The committee was informed that university carried out the process of submission of online application for the recognition of ODL programs and entitlement of Online Programmes to UGC-DEB from academic session commencing July-August 2023. Programmes under Open and Distance Learning (ODL) Mode: 1. Bachelor of Arts (B.A.) (English, Gujarati, Hindi, Sanskrit, Economics, Sociology, Public Administration, Political Science, History) 2. Bachelor of Commerce (B. Com.) 3. Bachelor of Library and Information Science (BLIS) 4. Bachelor of Education (B.Ed. ODL) 5. Bachelor of Education in Special Education (B.Ed. Spl.) 6. Bachelor in Computer Application (BCA) 7. Bachelor in Business Administration (BBA) 8. BBA in Air Travel Management (BBAAT) 9. Master of Arts - English (MEG) 10. Master of Arts - Hindi (MHD) 11. Master of Arts - Sociology (MSO) 12. Master of Arts - Gujarati (MGT) 13. Master of Library and Information Science (MLIS) 14. Master in Social Work (MSW) 15. Master of Computer Application (MCA) 16. Master in Business Administration (MBA) Programmes under Online (OL) Mode: 1. Master of Science – Cyber Security 2. Master of Science – Information Technology

	3. Master of Arts – Journalism and Mass Communication 4. Master of Commerce 5. Master of Library and Information Science It was further informed that the university is awaiting communication for the same.
8.	As per Guidelines for Internationalization of Higher Education under NEP-2020, "Centre for International Studies" has been started at the university. Recently University is accorded the status of "Category – 1 University" by UGC. Accordingly, to promote academic and research cooperation and for advancement of academic activities and academic exchange with foreign universities, by carrying out Memorandum of Understanding (MoU) for academic and research activities between Dr. Babasaheb Ambedkar Open University and various foreign universities, and to prepare a work plan in a progressive direction so that the benefits of internationalization should reach to maximum number of students and academic staff.
Resolution	The committee was informed about the process initiated to carry out various activities under the Centre for International Studies and plan of action has been prepared so that the benefits of internationalization should reach to maximum number of students and academic staff.
9.	To report the submission of Annual Quality Assurance Report (AQAR) of Dr. Babasaheb Ambedkar Open University (BAOU) for the academic year 2022-23 on NAAC Portal.
Resolution	The committee was informed that CIQA Department has initiated the process of filling the Annual Quality Assurance Report (AQAR) of Dr. Babasaheb Ambedkar Open University (BAOU) for the academic year 2022-23 on NAAC Portal. The committee approved the process of submission of Annual Quality Assurance Report (AQAR) for the academic year 2022-23 on NAAC Portal.
10.	To apprise the committee about Process for the promotion of teachers under Career Advancement Scheme.

Resolution	The committee was informed that CIQA Department initiated the process for the promotion of teachers under Career Advancement Scheme by inviting applications from the eligible teachers of the university.
	1. Total 12 applications were received by the CIQA department for promotion on different levels.
	2. The prima facie document verification was carried our by CIQA Sub Committee.
	3. The report of CIQA sub-committee was submitted to Registrar office for further process.
	4. The entire process was carried out following the
	   I. University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 and
	   II. શિક્ષણ વિભાગ ગુજરાત સરકારશ્રી નાં "રાજ્યની ઉચ્ચ શિક્ષણની યુનિવર્સિટીઓ, સરકારી કોલેજો, બિનસરકારી અનુદાનિત તથા સ્વનિર્ભર કોલેજોના શૈક્ષણિક સ્ટાફ માટે 'કરિયર એડવાન્સમેન્ટ સ્કિમ' (CAS)ની જોગવાઈઓ લાગુ પાડવા અંગે. ના ઠરાવ ક્રમાંક: પગાર/૧૦૧૮/૧૯૨/ખ તા. ૦૮/૦૯/૨૦૨૨.
	5. The sealed cover of report and minutes of meeting of Screening-cum-Evaluation Committee" and Selection Committees has been submitted to the Registrar for approval from Board of Management.

11.	To report about the scrutiny of applications received for the post of Assistant Professor - Commerce
Resolution	The committee was informed that according to the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in

	Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, 1. First level of Scrutiny of Applications of candidates for the permanent post of Assistant Professor – Commerce has been carried out by CIQA Department. 2. A merit list for short listing of the candidates have been prepared in accordance with the UGC Regulations, 2018 Appendix II (Table 3A) for Universities and it is proposed to invite first ten candidates for the face to face interview.
12.	To apprise the committee about submission of data for All India Survey on Higher Education (AISHE)
Resolution	The committee was informed that CIQA Department has completed the process of filling data related to All India Survey on Higher Education (AISHE) for the academic year 2021-22.
13.	To report about submission of report for Centre for Internal Quality Assurance (CIQA) to University Grants Commission – Distance Education Bureau (UGC-DEB) for academic year 2020-21 and 2021-22
Resolution	The committee was informed that CIQA Department has completed the process of filling CIQA Annual Reports and related data to University Grants Commission – Distance Education Bureau (UGC-DEB) for the academic year 2020-21 and 2021-22.
14.	To apprise the committee about various quality related activities performed by CIQA Department
Resolution	The committee was reported that following major quality related activities have been carried out by the CIQA Department. ▪ A National Workshop on NEP 2020 for three days ▪ Workshop on E-Content development for Swayam and Swayam Prabha. ▪ Student Development Programme (SDP): Mentoring Learners for Industrial Project Internship and Placement
15.	Regarding proposal received from NAAC, to take part into Expression of Interest for empanelment as Data Validation and Verification (DVV) partners with NAAC
Resolution	The committee was reported that being a A++ grade university, BAOU received an invitation from NAAC, to take part into Expression of Interest for empanelment as Data Validation and Verification (DVV) partners with NAAC. Committee took a note of it and congratulated the team.
16.	To apprise about the guiding academic staff for framing Programme wise Credit Framework by following the National Credit Framework (NCrF) for UG Programmes
Resolution	The committee was informed that CIQA initiated the process of guiding academic staff for framing Programme wise Credit Framework by following the National Credit Framework (NCrF) for all the UG Programmes of the university.
17.	To consider the process of various Memorandum of Understanding (MoU) for academic and research activities with HEIs of Indian and Foreign Nation. ▪ CIQA Director and Officers of Vardhman Mahavir Open University and Tamilnadu State Open University visited BAOU for NAAC guidance ▪ Rovuma University, Nampula, Mozambique ▪ The Open University, Walton Hall, Milton Keynes, MK7 6AA, UK
Resolution	The committee was informed that university initiated the process of various Memorandum of Understanding (MoU) for academic and research activities with HEIs of Indian and Foreign Nation. ▪ CIQA Director and Officers of Vardhman Mahavir Open University and Tamilnadu State Open University visited BAOU for NAAC guidance ▪ Rovuma University, Nampula, Mozambique ▪ The Open University, Walton Hall, Milton Keynes, MK7 6AA, UK

18.	To report the committee regarding hand holding to following State Open Universities for Accreditation Process. • Karnataka State Open University, Mysuru, Karnataka • Uttarakhand Open University, Haldwani, Uttarakhand • Vardhman Mahavir Open University, Kota, Rajasthan • Tamil Nadu State Open University, Chennai, Tamil Nadu
Resolution	The committee was informed that University under CIQA Department had hand holding activities with various State Open Universities of the nation and mentored them for accreditation process. The activities are listed below • Prof. Ami Upadhyay, Chairman, CIQA visited Karnataka State Open University, Mysuru, Karnataka for guiding them for NAAC Process. • Prof. Nilesh Modi, Director, CIQA, visited Uttarakhand Open University, Haldwani, Uttarakhand for guiding them for NAAC Process. • Prof. Nilesh Modi, Director, CIQA, visited Vardhman Mahavir Open University Kota, Rajasthan for guiding them for NAAC Process. • Director, CIQA and Officers of Vardhman Mahavir Open University visited Dr. Babasaheb Ambedkar Open University to learn about Assessment and Accreditation Process from NAAC. • Hon'ble Vice Chancellor, Director, CIQA and Officers of Tamil Nadu Open University, Chennai visited Dr. Babasaheb Ambedkar Open University to learn and explore about Assessment and Accreditation Process from NAAC.

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