



DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY

(Established by Government of Gujarat)

“Jyotirmay Parisar”

Sarkhej - Gandhinagar Highway, Chharodi, Ahmedabad-382 481

Website: www.baou.edu.in

Advertisement Date: 20 /01/2018.

Minimum Qualification for the Advertised Posts

1. Registrar:

A: Essential:

- A) A Master degree with at least 55% of marks or its equivalent grade.
- B) At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and or other institutions of higher education

OR

15 Years of administrative experience, of which 8 years should be as Deputy Registrar or an equivalent post.

B: Preferable:

- 1) Working knowledge of Gujarati Language.
- 2) Experience of working in the Open Distance Learning System.
- 3) Basic skill and knowledge of Computer.

2.1 Associate Professor - Social Work

A. Essential

(1) Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.

(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)

- (2) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- (3) A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- (4) Contribution to educational innovation, designing of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (5) The requirement of API score must be as per the UGC norms in Category I, II and III vide University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016
- (6) The API Score sheet with capping should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.

B. Preferable:

- (1) Working knowledge of Gujarati Language.
- (2) Experience of working in the Open Distance Learning System.
- (3) Basic skill and knowledge of Computer.

2.2 Associate Professor - Computer Science

A. Essential

- (1) Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.
(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)
- (2) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- (3) A minimum of eight years of fulltime experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.

- (4) Contribution to educational innovation, designing of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (5) The requirement of API score must be as per the UGC norms in Category I, II and III vide University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016
- (6) The API Score sheet with capping should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.

B. Preferable:

- (1) Working knowledge of Gujarati Language.
- (2) Experience of working in the Open Distance Learning System.

2.3 Associate Professor - Education

A. Essential

- (1) A Master's Degree in Arts/Humanities/Sciences/Commerce and M.Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed),

OR

M.A. (Education) and B.Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed);

- (2) Ph.D. in Education;
- (3) At least eight years of teaching experience in University department of Education or College of Education, with a minimum of three years at the M.Ed. level and evidence of published work and a minimum of 5(five) publications as books and/or research/policy papers in the relevant area of specialization.
- (4) Contribution to educational innovation, designing of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (5) The requirement of API score must be as per the UGC norms in Category I, II and III vide University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016
- (6) The API Score sheet with capping should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.

B. Preferable:

- (1) Working knowledge of Gujarati Language.
- (2) Experience of working in the Open Distance Learning System.
- (3) Basic skill and knowledge of Computer.

2.4 Associate Professor - Management

A. Essential:

- (1) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Tourism and Hospitality Management / Hotel Management / MBA in other Specialization or first class in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;
(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)

OR

First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.

- (2) Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.
- (3) A minimum of eight years' experience of teaching / industry / research / professional at managerial level excluding the period spent for obtaining the research degree.
- (4) The requirement of API score must be as per the UGC norms in Category I, II and III vide University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016
- (5) The API Score sheet with capping should be countersigned by the Head of the Institution / Principal / Dean of Faculty / Registrar of the University.

OR

In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:

A. Essential:

- (1) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree

in Tourism and Hospitality Management / Hotel Management / MBA in other Specialization or first class in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;

(N.B. Good academic record means 55% marks or an equivalent grade at master's degree level as well as at bachelor's degree level. However 55% OR equivalent grade at bachelor's degree level shall not be the mandatory requirement for the candidate who is already within and fulfilling selection criteria of concerned University / UGC at similar position.)

- (2) A minimum of ten years' experience of teaching / industry / research / profession, out of which five years must be at the level of Assistant Professor or equivalent excluding the period spent for obtaining research degree. The candidate should have Professional work experience, which is significant and can be recognized at national / international level as equivalent to Ph.D. and ten years managerial experience in industry / profession of which at least five years should be at the level comparable to that of lecturer / assistant professor.

B. Preferable:

- (1) Specialization in Tourism & Hospitality Management
- (2) Working knowledge of Gujarati Language.
- (3) Experience of working in the Open Distance Learning System.
- (4) Basic skill and knowledge of Computer.

C. Desirable:

Without prejudice to the above, the following conditions may be considered desirable:-

- (1) Teaching, research industrial and / or professional experience in a reputed organization;
- (2) Published work, such as research papers, patents filed / obtained, books and / or technical reports; and
- (3) Experience of guiding the project work /dissertation of PG / Research Students or supervising R&D projects in industry.

Note-1: The candidates have to calculate the API score and the score sheet should be countersigned by the candidate himself, Head of the Department and Registrar / Principal.

Note-2: The experience of the candidates/applicants who are working with the self-financed institution can only be considered if their profile has been approved by the concerned university/recognizing institution and are fulfilling the minimum

qualification criteria prescribed by the UGC for the post they wish to be considered for.

Minimum Qualification for Non-teaching Post

(1) PA Cum Steno to VC

A. Essential:

- (1) Bachelor's degree of a recognized university with 90 w.p.m. in Gujarati shorthand and 40 w.p.m. in Gujarati Typewriting of G.C.C examination
- (2) At least 8 years' experience in secretarial / administrative work as Jr. Clerk / Computer Operator / Date Entry Operator
- (3) 1 year as Steno Gr-II / P.A / P.S. in the University / Government Organization / Public Sector Undertaking / Research Institute / Any other Higher Education Institution
- (4) The candidate who can work in both the languages English as well as Gujarati will be preferred. The candidate who has experience of working on computer will be preferred.
- (5) The candidate should have passed the Course on Computer Concept – CCC as per Government of Gujarat rules.

(2) Junior Clerk

A. Essential:

- (1) Bachelor's degree from a recognized university with at least 11 months experience of any Higher Education Institutes / College / Research Institute / University administration as a Clerk/Data Entry Operator / Computer Operator.
- (2) The candidate should have passed the Course on Computer Concept – CCC as per Government of Gujarat rules.

Relaxations:

- (1) Relaxation in age limit to the candidates belonging to SC, ST, OBC, and Female, differently abled, categories and Ex-army man will be as per State Government norms.
- (2) Relaxation in age limit equal to the experience in the Dr. Babasaheb Ambedkar Open University will be provided to the candidate who is working in the University.

Others:

- (1) The University shall have right of deciding the method of selection and it shall be binding to all eligible applicants.
- (2) Candidate has to provide/submit the Hard Paper Copy along-with the necessary enclosures to the University.
- (3) The candidate has to be submit his application through proper channel.



Registrar (I/c)