

**Dr. Babasaheb Ambedkar Open University, Ahmadabad**

**Course: Bachelor of Business Administration (BBA) Numeric Code:**

**Subject Code : BBA-203**

**Max. Marks: 70**

**Subject Name : COMPUTER APPLICATION**

**Duration :**

**Date:**

**Time: 3hrs**

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**Section A**

**Answer the following (any three)**

**(30)**

1. Explain various types of computers in detail.
2. Explain supported file access methods in detail.
3. Explain data processing cycle with draw help of a diagram in detail.
4. Explain information on the basic features of word.
5. Explain basic symbol used in flow chart presentation in detail.

**Section B**

**Answer the following (any four)**

**(20)**

1. Explain basically three type of operating system in detail.
2. Difference between chunk-base formats and directory base formats in detail.
3. Explain information on adding animation of power point slides in detail.
4. Explain coaxial cable in detail.
5. Discuss the features for a multimedia system in detail.
6. Discuss the application of information system in detail.

## Section C

### A. MCQ (2x5)

(10)

1. Which is not an input device?  
(a). Keyboard (b). Mouse (c). Light pen (d). Monitor
2. Which is not a function of an operating system?  
(a). Resource management (b). Secondary storage management (c). File management  
(d). Hardware purchase management
3. Which is not part of data hierarchy?  
(a). Fields (b). Records (c). Memory (d). files
4. Which key is used to erase words or alphabets from right to left?  
(a). Delete (b). Backspace (c). Bold (d). Italic
5. Text editor is used in:  
(a). Microsoft Word. (b). OpenOffice.org (c). WordPerfect (d). All of above

### B. Do as Directed (2x5)

(10)

1. Explain Applications of Computers in detail.
2. Explain functions of an operating system
3. What is a software component?
4. Explain new slides using power point presentation
5. Explain ring network topological in detail.

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