Dr. Babasaheb Ambedkar Open University
Term End Examination July – 2018

Course	:	**BCAMUL**	**Date**	:	**25/7/2018**
Subject Code	:	**BCAMUL-208(Graphics)**	**Time**	:	**11:00am to 02:00pm**
Subject Name	:	**InDesign**	**Duration**	:	**03 Hours**
			Max. Marks	:	**70**

Section A

Answer the following (Attempt any three) **(30)**

1. Explain different types of basic tools
2. Explain different view menu options
3. Describe Text Frame options, White Space and Special Character
4. Explain various transformation options available in object menu
5. Explain Offset Printing and Screen printing

Section B

Answer the following (Attempt any four) **(20)**

1. Write short note on master page.
2. Explain place command with its uses.
3. Explain type tool with its options
4. What is Table of Content? Describe Table of Content style.
5. Explain "Convert table to text" and "Convert Text to table"
6. Explain synchronizing of document

Section C

Part – A (Multiple Choice Questions) **(10)**

1 What is the extension of adobe In Design file

A .ind B .indd
C .idd D .idn

2 Whatever that you create in the _____pages are reflected in all the pages of the file.

A Template B Master
C Model D Prototype

3 You can change the setting of polygon by _____on the get the dialog box

A Double clicking B Clicking
C Right Clicking D None of these

4 To go back the recent changes made in the document you can use _____command.

A Revert B Repeat
C Undo D Redo

5 To select all the objects the short cut key is _____

A Shift + A B Alt + A
C Ctrl + Alt + A D Ctrl + A

6 _____ is basically an outline of the objects

A Stoke B Border

C Boundary D Frame

7 _____ are the combination of two or more colors

A Mixture B Gradients

C Blend D Fusion

8 When the text is more than its frame than you get _____color box at the right bottom end of the frame that means the text is hidden in the frame

A Green B Blue

C Red D Orange

9 _____ option is used to insert some special characters which are not found on the keyboard

A Symbol B Character map

C Signs D Glyphs

10 You can convert text to _____ using change case command

A Uppercase B Lowercase

C Title case D All of these

Part – B (Do as Directed) **(10)**

State whether following statements are true or false

1 Character Style option is very useful when you are working with huge amount of text data and certain styles have to maintain throughout the file

2 Rotate tool helps you to rotate the object only in clockwise direction

3 To change the position of the object horizontally and vertically we can use move option

4 To alter the size of the object proportional and non-proportionally you can use scale option

5 To skews the object you can use distort option

6 To toggle the first and last point of the path, we use inverse path command

7 Scissor tool is used to split the object

8 You can merge cell but you cannot split cell

9 You can set the row height and column width in table.

10 A book is collection of multiple documents that can share styles and swatches

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