

Dr. Babasaheb Ambedkar Open University
Term End Examination February – 2026

Course	: BBAR	Date	: 22-Feb-2026
Subject Code	: BBAR-303	Time	: 11:30am to 01.45pm
Subject Name	: Management & Information System	Duration	: 02.15 Hours
		Max. Marks	: 70

Section A

Answer the following (Attempt any three) (30)

1. Write the functions and levels of Management.
2. Write the types and need for Information System.
3. Write the benefits and limitations of MIS.
4. Define Computer and write its components.
5. Write a note on Computer memory.

Section B

Answer the following (Attempt any four) (20)

1. Write a note on Application software.
2. Write basic components of MS Word.
3. How to modify the records in the Data Source.
4. Explain components of an Excel Workbook.
5. Explain some Common excel functions.
6. Write a note on Data Base.

Section C

Part – A (Multiple Choice Questions) (10)

1. _____ is the course of action that measures present performance and guides it towards some predetermined goal.
A Controlling B Staffing
C Directing D None of these
2. According to the expert there are _____ types of level of management
A Two B Three
C Four D Five
3. Characteristics of Good Information include _____.
A Relevance B Accuracy
C Completeness D All of these
4. An Information system supports the business Organizations in which ways?
A Support the Business Process B Support Decision Making
C Strategies for an Organization D All of these

- 5 Functional areas of management includes _____
A Finance -accounts B Human Resource Development (HRD)
C Research and Development (R&D) D All of these
- 6 HRD stands for _____.
A Human Resource Design B Human Resource Development
C Human Resource Discipline D Human Resource Definition
- 7 The challenges of management information systems include _____.
A Humanistic Factors B Environmental Factors
C Organizational Factors D All of these
- 8 _____are difficult to measure in rupees but the intangible benefits of system information management are the critical point in the course of business of a company's wheel.
A Intangible benefits B Tangible benefits
C Fringe benefits D None of these
- 9 Fifth generation computers are based on _____.
A Artificial intelligence B transistors
C Micro processors D None of these
- 10 8 bits = _____ byte
A 1 B 2
C 4 D 8

Part – B (Do as Directed)

(10)

- 1 What is DSS?
- 2 PDA stands for.....
- 3 What is Memory?
- 4 What is RAM and ROM?
- 5 What is Real Time OS?
- 6 DOS stands for _____?
- 7 What is Programming Language?
- 8 Explain Licensed Software.
- 9 State the Parts of PowerPoint Window.
- 10 What is Range?
