



DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY

(Established by Government of Gujarat)

R. C. Technical Institute Campus, Opp. Gujarat High-Court,

Sarkhej Gandhinagar Highway, Sola, Ahmedabad-380 060

Tel. (079) 27665056 Fax O (079) 27665056

E-mail : feedback@baou.org, Website : www.baou.edu.in.

TRAVELLING ALLOWANCE BILL

Name :	Basic Pay : _____
Designation :	
Office Address :	Residential Address :
Pin Code : _____	Pin Code : _____
Tele No. : _____	Tele No. : _____

1. Date & Time of Departure from Headquarters/City : _____
2. Date & Time of arrival at Ahmedabad/University : _____
3. Date & Time of departure from Ahmedabad/University : _____
4. Date & Time of expected arrival at Headquarter/Residence /City : _____
5. Railway(limited to admissible class State Transport/Air Fare(To & For) : _____
6. Class/Ticket No. : _____
7. Journey by Road (Car/Scooter) (Petrol/Diesel) & Veh. No. : _____
Km. _____ (To & Fro) : _____
8. Sitting Charges/Fee. If any is to be paid : _____
9. Daily Allowance for _____ Days @ Rs. _____ : _____
10. Purpose for Visit/Tour to attend the : _____
11. Total claim for Rs. : _____

CERTIFICATE :

1. I Certify that no traveling allowance from any public, semi public authority for a part or the journey in respect of the above bill has been claimed by me.
2. I Certify that the information shown in the T. A. Bill are true and claim is correct as per T. A. Rules adopted by Dr. Babasaheb Ambedkar Open University.

Signature Of Claimant

Contents Received (Rs. _____)

Signature Of Claimant

Date : _____

Countersigned For Rs. _____ (Rupees _____
_____ Only)

I/c. Registrar/Director
Dr. Babasaheb Ambedkar Open University
Ahmedabad.

(FOR OFFICE USE ONLY)

1. Air/Railway/State Transport/
Bus Fare/Rickshaw Charges : _____
2. Milage (Petrol/Diesel)
K. M. _____ / Rate _____ : _____
3. Daily Allowance

<u>Rate</u>	<u>Date</u>	
Local :	_____	_____
Ahmedabad :	_____	_____
4. TOTAL RS. : _____

Sanction grants in Budget for the financial year : _____
Total Expenditure with this Bill : _____
Remaining amount for Expenditure : _____
Budget Head for Expenditure : _____
Name of the Scheme : _____

Sanction Claim For Rs. _____ (Rupees _____
_____ Only)

Passed For Payment Of Rs. _____ (Rupees _____
_____ Only)

Account Officer
Dr. Babasaheb Ambedkar Open University
Ahmedabad.