

# DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY

(Established by Government of Gujarat)

School of Commerce and Management  
Post Graduate Diploma in Finance  
**June-2020**

## PGDF Programme

(As per UGC Model Curriculum)



**BAOU**  
Education  
for All

"Jyotirmay" Parisar, Opp. Shree Balaji Temple, S. G. Highway,  
Dr. Babasaheb Ambedkar Open University Road, Chharodi,  
Ahmedabad-382 481 - Website : [www.baou.edu.in](http://www.baou.edu.in)

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## Introduction

Dr. Babasaheb Ambedkar Open University is unique, being the only state distance mode-open University of Gujarat, established by the Government of Gujarat. The prime objective of the University is to equip its learners with knowledge, skills and competencies associated with employability through flexible, learner-centred and technology enhanced way following the basic principles of open and distance education.

The School of Commerce and Management, Dr. Babasaheb Ambedkar Open University aims to explore new frontiers of skills, knowledge & innovation in academics as well as industry by adopting and reconnoitering new concepts and applying them to build confidence and work ethics among its learners.

Postgraduate Diploma in Finance(PGDF) programme provides a world-class business education by evolving a broader and deeper understanding of Finance concepts through attractive curriculum structure.

## Objectives

- ✓ To describe the role and function of external financial reports and identify their users and the regulatory framework in which they are prepared.
- ✓ To describe the estimating working capital needs and financing current assets.
- ✓ To understand the role, importance and state the benefits and limitations of financial accounting.
- ✓ To describe the distribution, pricing and promotion of financial services.

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Subject Code	Subject Name	Credit	
		Th	Pr
	<b>First Semester</b>		
PGDF-101	Finance Accounting	4	
PGDF-102	Financial Management	4	
PGDF-103	Financial Markets	4	
PGDF-104	Management for Financial Service	4	
	<b>Second Semester</b>	<b>Th</b>	<b>Pr</b>
PGDF-201	Banking Management	4	
PGDF-202	Security Analysis & Portfolio Management	4	
PGDF-203	Financial Statement Analysis	4	
PGDF-204	Taxation for Managers	4	
			<b>32</b>

## Outline of the Programme :

- The code for this course is PGDF.
- For every semester and for every course the codes will be different.
- Postgraduate Diploma in Finance (PGDF) consists of Eight (08) Subjects in the duration of twelve (12) months, which is divided into two semesters.
- The student is entitled to get 4 credits of one subject.
- The whole PGDF course will have a total of 32 credits.
- Eligibility for Admission: Any Graduate from a recognized university is eligible for enrolment in the programme.
- Duration of Course: Minimum 1 year and Maximum 4 years.
- Course fee: Rs. 7500/- per Semester
- Centers: Recognized/Approved study centers of University
- SLM (Self learning Material): It will be provided to all Enrolled students.
- Counseling sessions: Saturday and Sunday at all approved centers.
- Students are required to submit two assignments to the study center for the evaluation purpose. For their assignment's submission, they must follow the deadlines assigned by the university.
- Semester wise Exams: January/ February & June/ July

## Assessment

Assessment of Student	
Continuous Evaluation	Based on the Assignment (30%)
Yearly Exams	Based on Yearly Exams (70%)
Standard of Success	To pass 35% marks in Assignment and Yearly Evaluation

## Facilities

- ❖ Counselling sessions at the respective Learner Support Centre.
- ❖ ICT Support: ICT support is a major component of any ODL system of education. Our University has as such given emphasis on this. Some ICT-based support systems provided by the University for the learners of are listed below:
  - Website: [www.baou.edu.in](http://www.baou.edu.in)
  - E - Self Learning Material
  - Swadhyaya TV
  - VANDE Gujarat — Dedicated VANDE Gujarat Channel Number 16
  - Virtual Classroom
  - Online Admission
  - Secured Examination
  - Cash-Less Campus
  - ASK-ME kiosk
  - Educational Apps

## Course Outcomes

- It will enable understanding and interpretation of the financial statements produced by the organisations.
- It will equip participants with the practical strategies and concepts used in security market to maximize company gains.
- It will develop a good understanding of knowledge required and techniques available to enable finance managers to measure and manage business performance in their organisations.
- It will give an insight into the financial aspects of a business operation.



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